



# Santee School District

**SCHOOLS:**  
 Cajon Park  
 Carlton Hills  
 Carlton Oaks  
 Chet F. Harritt STEAM  
 Hill Creek  
 Pepper Drive  
 PRIDE Academy  
 at Prospect Avenue  
 Rio Seco  
 Sycamore Canyon  
 Alternative  
 Success Program

Douglas E. Giles  
 Educational Resource Center  
 9619 Cuyamaca Street  
 Santee, California

**BOARD OF EDUCATION  
 REGULAR MEETING  
 AGENDA  
 November 1, 2022**

**District Mission**

*Providing an extraordinary education in an inspiring environment with caring people*

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<i>During this time, citizens are invited to address the Board of Education about any item not on the agenda. Requests-to-speak should be submitted in advance. The Board may not take action on any item presented. The Board has a policy limiting any speaker to three (3) minutes. Meetings are recorded.</i>	
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<i>Items listed under Consent are considered to be routine and are acted on by the Board with a single motion. There is no discussion of these items prior to the Board vote unless a member of the Board, staff, or public requests specific items be considered separately. Request to speak cards should be submitted in advance.</i>	

**Superintendent**

- 1.1. **Approval of Minutes** 16  
It is recommended that the Board of Education approve meeting minutes with any necessary modifications.

**Business Services**

- 2.1. **Approval/Ratification of Travel Requests** 24  
It is recommended that the Board of Education ratify the authorization granted to personnel requesting out-of-district travel as listed in the item.
- 2.2. **Approval/Ratification of Revolving Cash Report** 26  
It is recommended that the Board of Education approve/ratify revolving cash checks as listed.
- 2.3. **Approval/Ratification of General Services Agreements** 28  
It is recommended that the Board of Education approve/ratify agreements with General Service Providers as presented.
- 2.4. **Approval/Ratification of Expenditure Transactions Charged to District Issued Purchasing Cards (P-Cards)** 30  
It is recommended that the Board of Education approve/ratify expenditure transactions charged to District P-Cards for the month of September 2022.
- 2.5. **Acceptance of Donations, Grants, and Bequests** 36  
It is recommended that the Board of Education accept donations, grants, and/or bequests listed in the item and authorize letters of appreciation to be sent on behalf of the Board.
- 2.6. **Approval to Submit Application for PL 81-874 and Designation of Authorized Representative** 37  
It is recommended that the Board of Education approve filing the application for PL 81-874 Federal Impact Aid funds for fiscal year 2022-23 and name Karl Christensen, Assistant Superintendent of Business Services, as the authorized District representative.
- 2.7. **Approval of Agreement with G. Wayne Oetken & Associates for Consulting Services Related to New Residential Developments** 38  
It is recommended that the Board of Education Approve/Ratify the Agreement with G. Wayne Oetken & Associates for Consulting Services related to New Residential Developments.

**Educational Services**

- 3.1. **Approval of Agreement with Western Governors University for Student Teacher Placement** 44  
It is recommended that the Board of Education approve the agreement with Western Governors University for Student Teacher Placement.
- 3.2. **Approval of Memorandum of Understanding with Azusa Pacific University for Adapted Physical Education Fieldwork** 50  
It is recommended that the Board of Education approve the Memorandum of Understanding with Azusa Pacific University for Adapted Physical Education Fieldwork.
- 3.3. **Approval of Student Placement Agreement with California State University, Chico** 57  
It is recommended that the Board of Education approve the Student Placement Agreement with California State University, Chico.

**Human Resource/Pupil Services**

- 4.1. **Personnel, Regular** 62  
It is recommended that the Board of Education approve the listed personnel appointments, change of status, leave requests, resignations, and dismissals.
- 4.2. **Approval of Short-Term Positions** 65  
It is recommended that the Board of Education approve the short-term position.
- 4.3. **Approval of Short-Term Services Agreements** 66  
It is recommended that the Board of Education approve the short-term services agreements.

**F. DISCUSSION AND/OR ACTION ITEMS** 67  
*Members of the audience wishing to address the Board about any of the following items should submit a request to speak card in advance.*

**Superintendent**

- 1.1. **Appointment of Director, Special Education** 68  
It is recommended that the Board of Education approve the appointment of Dr. Brienne Downing, as Director, Special Education, effective November 2, 2022.
- 1.2. **Appointment of Coordinator of Health and Nursing Services** 69  
It is recommended the Board of Education approve the appointment of Jacqueline Stiles, as Coordinator, Health and Nursing Services, effective December 1, 2022.
- 1.3. **Approval of Professional Services Agreement with Stone Campus Safety** 70  
It is recommended the Board of Education approve the professional services agreement with Stone Campus Safety, from November 1, 2022 to June 30, 2024.

**Business Services**

- 2.1. **Approval of Monthly Financial Report** 90  
It is recommended that the Board approve the Monthly Financial Report as presented.
- 2.2. **Renewal of Terms for Members of the Independent Citizens Oversight Committee** 93  
It is recommended that the Board of Education renew the terms of ICOC members Terri Knight and Joseph Perricone for an additional two years to end October 15, 2024.

**G. BOARD POLICIES AND BYLAWS** 94

- 1.1. **Second Reading: Revised Board Policies (BP)/Administrative Regulation (AR):** 95  
• **BP 1313 – Civility**  
  
It is recommended that the Board of Education adopt revised Board Policy 1313 - Civility, presented in a second reading.
- 1.2. **First Reading: Revised Board Policies (BP)/Administrative Regulation (AR):** 98  
• **BP 6158 – Independent Study**  
  
Revised Board Policies 6158 – Independent Study is being presented for a First Reading. Action, if any, is at the discretion of the Board of Education.

H.	<b>EMPLOYEE ASSOCIATION COMMUNICATION</b>	108
I.	<b>BOARD COMMUNICATION AND ORGANIZATIONAL BUSINESS</b>	108
J.	<b>CLOSED SESSION</b>	108
1.	<b><u>Public Employee Discipline/Dismissal/Release</u></b> (Gov't. Code § 54957)	
2.	<b><u>Conference with Labor Negotiator</u></b> (Gov't. Code § 54957.6) <i>Purpose: Negotiations</i> <i>Agency Negotiators: Tim Larson, Assistant Superintendent</i> <i>Employee Organizations: Santee Teachers Association (STA); and Classified School Employees Association (CSEA)</i>	
3.	<b><u>Public Employee Performance Evaluation</u></b> (Gov't. Code § 54957) <i>Superintendent</i>	
K.	<b>RECONVENE TO PUBLIC SESSION</b>	108
L.	<b>ADJOURNMENT</b>	108

**Please note:** Per SB 343, the supporting documents for this meeting agenda are available in the lobby at the Santee School District Office, located at 9625 Cuyamaca St., Santee, CA 92071 and will be available for viewing at the meeting. As of this posting, the next regular meeting of the Board of Education will be held in-person on November 15, 2022, at 6:00 p.m. Santee School District complies with the Americans with Disabilities Act. If you require reasonable accommodations including alternate formats for this meeting, contact the Superintendent's Office at (619) 258-2304 at least two (2) days before the meeting date.

Members present:

- Levens-Craig
- El-Hajj
- Fox
- Burns
- Ryan

**ITEM A. OPENING PROCEDURES – 6:00 P.M.**

1. Call to Order and Welcome
2. District Mission
  - *Providing an extraordinary education in an inspiring environment with caring people*
3. Pledge of Allegiance
4. Approval of Agenda for the November 1, 2022, regular meeting

Agenda Item A.

## **Item B. REPORTS AND PRESENTATIONS**

The following items are presented for Board information:

1. SSD Proud Moment
  
2. Superintendent's Report
  - 2.1. Developer Fees Collection Report
  - 2.2. Use of Facilities Report
  - 2.3. Enrollment Report
  
3. Presentation of Santee Teachers Association's (STA) Initial Proposal to Modify Articles of the Collective Bargaining Agreement between Santee School District and STA



**Requests for Use of Facilities**

<i>Fiscal Year:</i> 2022-2023		<i>Report For:</i> November 1, 2022											<i>Week Starting</i>
<b>Site</b>	<b>Organization</b>	<b>Facility(ies) Used</b>	<b>Date From</b>	<b>Date To</b>	<b>Day(s) of the Week</b>	<b>From Time</b>	<b>To Time</b>	<b>Total Days</b>	<b>Total Hours</b>	<b>Attend</b>	<b>Fees</b>	<b>This Week</b>	<b>Board Meeting</b>
Carlton Hills	PTA	Multi-Purpose Room	10/27/2022	10/27/2022	Thursday	1:30 PM	8:00 PM	1					11/1/2022
Carlton Hills	PTA	Multi-Purpose Room	10/28/2022	10/28/2022	Friday	7:00 AM	8:00 PM	1					11/1/2022
Carlton Hills	PTA	Multi-Purpose Room	10/29/2022	10/29/2022	Saturday	3:00 PM	6:00 PM	1					11/1/2022
Carlton Hills	PTA	Classrooms	10/29/2022	10/29/2022	Saturday	3:00 PM	6:00 PM	1					11/1/2022
Carlton Oaks	Momentum Tutoring	Classrooms	9/14/2022	5/24/2023	Wednesday	2:30 PM	4:30 PM	33					11/1/2022
Carlton Oaks	Urban Youth Collaborative	Classroom	10/6/2022	6/8/2023	Thursday	2:50 PM	4:15 PM	35					11/1/2022
Carlton Oaks	SSD Out-of-School Time Programs	Court/Hardscape	10/28/2022	10/28/2022	Friday	2:30 PM	6:00 PM	1					11/1/2022
Carlton Oaks	PTA	Grass Field	11/5/2022	11/5/2022	Saturday	11:00 AM	7:00 PM	1					11/1/2022
Carlton Oaks	PTA	Court/Hardscape	11/5/2022	11/5/2022	Saturday	11:00 AM	7:00 PM	1					11/1/2022
Hill Creek	PTSA	Grass Field	10/29/2022	10/29/2022	Saturday	10:00 AM	9:30 PM	1			TBD		11/1/2022
Hill Creek	PTSA	Parking Lot	10/29/2022	10/29/2022	Saturday	10:00 AM	9:30 PM	1			TBD		11/1/2022
PRIDE Academy	California Fitness Fun - Heartlight	Court/Hardscape	10/12/2022	11/16/2022	Wednesday	1:30 PM	2:30 PM	6					11/1/2022
PRIDE Academy	PTA	Learning Resource Center	10/17/2022	10/17/2022	Monday	5:00 PM	7:00 PM	1					11/1/2022
PRIDE Academy	CSEA 557	Learning Resource Center	1/12/2023	6/8/2023	Thursday	4:00 PM	7:00 PM	6					11/1/2022
PRIDE Academy	CSEA 557	Learning Resource Center	9/14/2023	12/14/2023	Thursday	4:00 PM	7:00 PM	4					11/1/2022
Rio Seco	Santee Santas	Multi-Purpose Room	10/13/2022	6/8/2023	Thursday	6:00 PM	9:00 PM	9					11/1/2022
Rio Seco	Santee Santas	Multi-Purpose Room	10/15/2022	10/15/2022	Saturday	8:00 AM	3:00 PM	1					11/1/2022
Rio Seco	Santee Santas	Multi-Purpose Room	11/10/2022	11/10/2022	Thursday	3:30 PM	5:30 PM	1					11/1/2022
Rio Seco	Santee Santas	Multi-Purpose Room	11/19/2022	11/19/2022	Saturday	9:30 AM	12:30 PM	1					11/1/2022
Rio Seco	Santee Santas	Multi-Purpose Room	11/29/2022	11/29/2022	Tuesday	3:30 PM	5:30 PM	1					11/1/2022
Rio Seco	PTSA	Multi-Purpose Room	10/28/2022	10/28/2022	Friday	1:00 PM	9:30 PM	1					11/1/2022
Rio Seco	PTSA	Outdoors/Playground	10/28/2022	10/28/2022	Friday	1:00 PM	9:30 PM	1					11/1/2022



**Santee School District  
ENROLLMENT REPORT  
10/28/2022  
Month 3 Week 4  
School Week 10**

SCHOOL	REGULAR ED														SPECIAL ED								Total All									
	EAK 5yo	TK	K	Gr 1	Gr 2	Gr 3	Gr 4	Gr 5	Gr 6	Gr 7	Gr 8	10/28/22	10/22/21	# Diff	% Diff	TK	K	Gr 1	Gr 2	Gr 3	Gr 4	Gr 5	Gr 6	Gr 7	Gr 8	10/28/22	10/22/21	# Diff	% Diff	10/28/22	10/21/22	# Diff
Cajon Park		21	74	72	70	82	95	99	111	109	92	825	822	3	0.4%	7	6	8	6	6	7	10	5	9	64	62	2	3.2%	889	889	0	
Carlton Hills		20	52	49	56	48	55	59	54	64	71	528	555	-27	-4.9%	10	11	6	3	10	4	4	3	3	54	49	5	10.2%	582	585	-3	
Carlton Oaks		24	63	85	78	71	82	82	79	115	86	765	751	14	1.9%	12	9	6	9	8	12	9	13	8	86	70	16	22.9%	851	851	0	
Chet F. Harritt		21	67	60	63	68	57	70	49	78	51	584	568	16	2.8%	0	0	0	0	0	4	9	4	5	22	22	0	0.0%	606	602	4	
Hill Creek		21	72	69	75	78	75	79	63	54	55	641	652	-11	-1.7%	7	3	4	6	5	1	0	0	0	26	26	0	0.0%	667	665	2	
Pepper Drive		20	64	57	78	60	89	89	95	89	73	714	768	-54	-7.0%	0	0	0	0	0	0	0	0	0	0	0	0	0	#DIV/0!	714	715	-1
Pride Academy		20	57	71	77	70	43	49	68	58	51	564	594	-30	-5.1%	0	0	0	0	0	0	0	0	0	0	0	0	0	0.0%	564	566	-2
Rio Seco			81	102	96	89	86	96	116	89	105	860	871	-11	-1.3%	4	7	9	10	4	7	12	10	9	72	62	10	16.1%	932	931	1	
Sycamore Canyon		14	42	46	49	57	32	49	31	0	0	320	341	-21	-6.2%	0	0	0	0	0	0	0	0	0	0	0	0	0.0%	320	320	0	
<b>SUBTOTAL</b>	<b>0</b>	<b>161</b>	<b>572</b>	<b>611</b>	<b>642</b>	<b>623</b>	<b>614</b>	<b>672</b>	<b>666</b>	<b>656</b>	<b>584</b>	<b>5801</b>	<b>5922</b>	<b>-121</b>	<b>-2.0%</b>	<b>0</b>	<b>40</b>	<b>36</b>	<b>33</b>	<b>34</b>	<b>33</b>	<b>35</b>	<b>44</b>	<b>35</b>	<b>34</b>	<b>324</b>	<b>291</b>	<b>33</b>	<b>11.3%</b>	<b>6125</b>	<b>6,124</b>	<b>1</b>
Alternative School		0	5	0	3	2	2	2	1	2	0	17	64	-47	-73.4%											0	4			17	19	-2
Santee Success										1	1	2	3	-1	-33.3%											0	0	0	0.0%	2	2	0
NPS												0	0			0	0	1	1	0	2	2	2	2	10	12	-2	-16.7%	10	10	0	
<b>SUBTOTAL</b>	<b>5</b>	<b>0</b>	<b>3</b>	<b>2</b>	<b>2</b>	<b>2</b>	<b>2</b>	<b>1</b>	<b>3</b>	<b>1</b>	<b>19</b>	<b>67</b>	<b>-48</b>	<b>-71.6%</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1</b>	<b>1</b>	<b>0</b>	<b>2</b>	<b>2</b>	<b>2</b>	<b>2</b>	<b>10</b>	<b>16</b>	<b>-6</b>	<b>-37.5%</b>	<b>29</b>	<b>31</b>	<b>-2</b>	
<b>TOTAL</b>	<b>0</b>	<b>161</b>	<b>577</b>	<b>611</b>	<b>645</b>	<b>625</b>	<b>616</b>	<b>674</b>	<b>667</b>	<b>659</b>	<b>585</b>	<b>5820</b>	<b>5,989</b>	<b>-169</b>	<b>-2.8%</b>	<b>0</b>	<b>40</b>	<b>36</b>	<b>34</b>	<b>35</b>	<b>33</b>	<b>37</b>	<b>46</b>	<b>37</b>	<b>36</b>	<b>334</b>	<b>307</b>	<b>27</b>	<b>8.8%</b>	<b>6154</b>	<b>6155</b>	<b>-1</b>

Please note: Special Ed, PK, & EAK 4 yr olds listed below are not reflected in the total count above because they do not receive ADA.

	PK	EAK 4yo	Total All
Cajon Park	0	0	889
Carlton Hills	0	0	582
Carlton Oaks	0	0	851
Chet F Harritt	0	0	606
Hill Creek	0	0	667
Pepper Dr	0	0	714
Pride Academy	0	0	564
Rio Seco	0	0	932
Sycamore Canyon	78	0	398
<b>Total PK/EAK</b>	<b>78</b>	<b>0</b>	<b>78</b>

<b>Total Enrollment Including PK</b>
<b>6232</b>

Reports and Presentations Item B.3.  
Prepared by Tim Larson  
November 1, 2022

Presentation of Santee Teachers  
Association's (STA) Initial Proposal to  
Modify Articles of the Collective  
Bargaining Agreement Between  
Santee School District and STA

Tonight, STA's initial proposal to modify articles of the collective bargaining agreement between the Santee School District and STA are presented. Copies of the attached STA proposal have been posted for the public to read at the Santee Chamber of Commerce, Santee City Hall, District Education Center and all District site offices.

Section 3547 of the Government Code requires that the District hold a public hearing in matters of employee organization negotiations proposals. The public hearing on the proposal will be held at tonight's meeting.

Agenda Item B.3.

**PLEASE POST UNTIL  
November 1, 2022**

**INITIAL PROPOSAL  
FROM THE  
SANTEE TEACHERS ASSOCIATION**

**to the**

**SANTEE SCHOOL DISTRICT  
BOARD OF EDUCATION**

**November 1, 2022**

**It is the District's intention to modify articles of the  
Current Collective Bargaining Agreement  
Between  
Santee School District  
and  
Santee Teacher's Association**

**Santee Teacher's Association opens the following articles for  
substantive changes:**

**Article XV  
Article XII  
Article XVI**

**Salary Provisions  
Leave Provisions  
Employee Benefits**

The public hearing will be held at the regular Board of Education meeting on November 1, 2022

## **Item C. PUBLIC COMMUNICATION**

*During this time, citizens are invited to address the Board of Education about any item not on the agenda. The Board has a policy limiting any speaker to three (3) minutes. The Board may not take action on any item presented. Requests-to-speak, should be submitted in advance. Meetings are recorded.*

Agenda Item C.

**Item D. PUBLIC HEARING**

Agenda Item D.

Public Hearing Item D.1.  
Prepared by Tim Larson  
November 1, 2022

Public Hearing for Santee Teachers  
Association's (STA) Initial Proposal to  
Modify Articles of the Collective  
Bargaining Agreement Between Santee  
School District and STA

Copies of the STA proposal have been posted for the public to read at the Santee Chamber of Commerce, Santee City Hall, District Education Center, and all District site offices.

Section 3547 of the Government Code requires that the District hold a public hearing in matters of employee organization negotiation proposals.

Agenda Item D.1.

## **Item E. CONSENT ITEMS**

*Items listed under Consent are considered to be routine and are acted on by the Board with a single motion. There is no discussion of these items prior to the Board vote unless a member of the Board, staff, or public requests specific items be considered separately. Requests-to-speak should be submitted in advance.*

Agenda Item E.

Consent Item E.1.1.  
Prepared by Dr. Kristin Baranski  
November 1, 2022

Approval of Minutes

**BACKGROUND:**

Presented for Board approval –

- October 18, 2022, regular meeting minutes
- October 11, 2022, special meeting minutes

**RECOMMENDATION:**

It is recommended that the Board of Education approve the attached minutes with any necessary modifications.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_ Item E.1.1.



**SANTEE SCHOOL DISTRICT  
REGULAR MEETING  
OF THE BOARD OF EDUCATION**

October 18, 2022  
**MINUTES**

Douglas E. Giles  
Educational Resource Center  
9619 Cuyamaca Street  
Santee, California

**A. OPENING PROCEDURES**

**1. Call to Order and Welcome**

Vice President El-Hajj called the meeting to order at 6:00 p.m.

Members present:

Dianne El-Hajj, Vice President  
Ken Fox, Clerk  
Dustin Burns, Member  
Barbara Ryan, Member

Administration present:

Dr. Kristin Baranski, Superintendent and Secretary to the Board  
Karl Christensen, Assistant Superintendent, Business Services  
Dr. Stephanie Pierce, Assistant Superintendent, Educational Services  
Lisa Arreola, Executive Assistant and Recording Secretary

Vice President El-Hajj noted President Levens-Craig would not be present at the meeting and noted during elections, it is the District's practice to acknowledge and welcome Board of Education candidates and incumbents as follows: Seat 1 – Incumbent Barbara Ryan/Candidate Ron Burner; Seat 3 – Incumbent Dustin Burns; and Seat 5 – Incumbent Ken Fox/Candidates Tracy Thill and Joseph Dolan.

**2. District Mission**

Vice President El-Hajj welcomed those present and invited the audience to recite the District Mission.

**3. Pledge of Allegiance**

Lisa Arreola, Executive Assistant to the Board and Superintendent, led members, staff, and audience, in the Pledge of Allegiance.

**4. Approval of Agenda**

Vice President El-Hajj presented the agenda for approval. Member Fox moved approval.

<b>Motion:</b>	<u>Fox</u>	<b>Levens-Craig</b>	<u>Not Present</u>	<b>Burns</b>	<u>Aye</u>
<b>Second:</b>	<u>Ryan</u>	<b>El-Hajj</b>	<u>Aye</u>	<b>Ryan</b>	<u>Aye</u>
<b>Vote:</b>	<u>4-0</u>	<b>Fox</b>	<u>Aye</u>		

Vice President El-Hajj announced today's meeting would be adjourned in memory of Mrs. Connie Randall. She read the following in her honor:

*Tonight, the Board will be adjourning our meeting in memory of Mrs. Connie Randall, who passed away earlier this month.*

*Mrs. Randall began her career in Santee School District in 1968 as an Instructional Assistant and retired in June 2009 as a Personnel Technician, after 41 years of service to the District. She attended Santee School District and graduated from Santana High School.*

*Connie was known for being a hard worker, never missing work, and having a great sense of humor. She was loved by many and will be deeply missed.*

*On behalf of Santee School District, we extend our deepest sympathy to the family of Mrs. Connie Randall.*

The Board shared memories and remembered her great smile. Member Burns noted her voice was featured on the District's first voicemail system.

**B. REPORTS AND PRESENTATIONS**

**1. SSD Proud Moment**

Vice President El-Hajj shared the following proud moments and displayed the following slides for Cajon Park.

*Cajon Park is very proud of the volunteer opportunities and events we have had to welcome our community partners and parents back onto campus this year. It all started in the first week of school, with parents walking their children directly to classroom doors. We have enjoyed highly successful events like our PTSA's book fair, provided classroom volunteer opportunities and room parent opportunities and enjoyed wonderful curriculum nights that were absolutely packed with parents, some that had never before been in our beautiful middle school building. Cajon Park is truly enjoying the volunteer energy and enthusiasm back on campus! Most recently, we held our Falcon PROUD award assemblies in our MPR and enjoyed parents and students celebrating success together. This year we started a new tradition with our middle school Falcon Proud awards. Parents and students were invited to join teachers and faculty in a very special celebration luncheon. We enjoyed a wonderful meal together while awards were read aloud and presented to our middle school Falcon PROUD award winners. It is fantastic to be a Falcon!*



2. **Superintendent's Report**
  - 2.1. Developer Fees and Collection Report
  - 2.2. Use of Facilities Report
  - 2.3. Enrollment Report

**C. PUBLIC COMMUNICATION**

Vice President El-Hajj invited members of the audience to address the Board about any item not on the agenda. There was one (1) request to speak. Vice President El-Hajj explained the Board cannot respond to public comments unless the topic is on the agenda.

Jennifer Smith, parent, asked that the District reconsider the current rules and guidelines for students to return to school after being out ill. She noted her student was out ill (non-COVID related) but was not allowed to return to school until she tested negative for COVID; test results are self-attesting, and parents may be untruthful; the District is no longer tracking the cases on the dashboard; and Lakeside and Grossmont school districts were not requiring students to be tested upon their return from an absence.

**D. CONSENT ITEMS**

Vice President El-Hajj invited comments from the public on any item listed under Consent. There were no public comments.

- 1.1. **Approval of Minutes**
- 2.1. **Approval/Ratification of Travel Requests**
- 2.2. **Approval/Ratification of Expenditure Warrants**
- 2.3. **Approval/Ratification of Purchase Orders**
- 2.4. **Acceptance of Donations, Grants, and Bequests**
- 2.5. **Approval/Ratification of Revolving Cash Report**
- 2.6. **Approval/Ratification of General Services Agreements**
- 2.7. **Approval/Ratification of Expenditure Transactions Charged to District Issued Purchasing Cards (P-Cards)**
- 2.8. **Approval/Ratification of Agreements for Mileage Reimbursement in Lieu of District Transportation**
- 2.9. **Approval of Uniform Complaint Quarterly Report Required by the Williams Settlement**
- 2.10. **Authorization to Sell/Dispose of Surplus Items**
- 2.11. **Approval of Agreement with Sage Energy Consulting to Provide Consulting and Advisory Services to the District for Possible Installation of a Solar and Battery Storage System at the District Office**
- 2.12. **Approval of Upgrade to Audio and Video System in the District Board Assembly Room**
- 3.1. **Approval of Nonpublic Agency Master Contract with ABA Education Foundation for Behavioral Support**
- 3.2. **Approval of Nonpublic Agency Master Contract with New Haven Youth Services for Therapeutic Behavioral Services**
- 3.3. **Approval of Nonpublic School Master Contract with Sierra Academy Nonpublic School Services**
- 3.4. **Approval of Nonpublic Agency Master Contract with SPG Therapy for Speech Services**
- 3.5. **Approval of Nonpublic Agency Master Contract with SPOT Kids Therapy for Speech Therapy, Occupational Therapy and Psycho-Educational Assessments**
- 3.6. **Approval of Nonpublic School Master Contract with The Winston School for Nonpublic School Services**
- 3.7. **Approval of Agreement Providing for the Use of Clinical Facilities with Grossmont-Cuyamaca Community College District for Occupational Therapy Assistant Student Placement**
- 3.8. **Approval of Nonpublic Agency Master Contract with ProCare Therapy for Registered Nurse**
- 3.9. **Approval of 2022-23 Contract with Afterschool Unlimited for ASSET 2.0 Series and Professional Development Services**
- 4.1. **Personnel, Regular**
- 4.2. **Approval of New and Revised Short-Term Services Agreements**

- 4.3. **Approval of Short-Term Positions for Polling on Election Day** – *pulled for separate consideration*
- 4.4. **Approval of Short-Term Positions**
- 4.5. **Adoption of Proclamation Endorsing Drug Awareness Week October 23 – 31, 2022**

Member Burns moved approval.

<b>Motion:</b>	<u>Burns</u>	<b>Levens-Craig</b>	<u>Not Present</u>	<b>Burns</b>	<u>Aye</u>
<b>Second:</b>	<u>Ryan</u>	<b>El-Hajj</b>	<u>Aye</u>	<b>Ryan</b>	<u>Aye</u>
<b>Vote:</b>	<u>4-0</u>	<b>Fox</b>	<u>Aye</u>		

- 4.3. **Approval of Short-Term Positions for Polling on Election Day** – *pulled for separate consideration*

Member Burns asked for clarification on this item. Superintendent Baranski explained the item was to hire short-term staff, and not a security company, to help monitor the front entrance and make sure people are not entering the campus. Member Burns noted his preference was to hire security guards, in addition to the short-term employees, during the times students are on campus.

<b>Motion:</b>	<u>Burns</u>	<b>Levens-Craig</b>	<u>Not Present</u>	<b>Burns</b>	<u>Aye</u>
<b>Second:</b>	<u>Fox</u>	<b>El-Hajj</b>	<u>Aye</u>	<b>Ryan</b>	<u>Aye</u>
<b>Vote:</b>	<u>4-0</u>	<b>Fox</b>	<u>Aye</u>		

**E. DISCUSSION AND/OR ACTION ITEMS**

**Superintendent**

- 1.1. **Approval of Appointment of Members to Board Advisory Committees**  
 Superintendent Baranski presented the second-round of applicants to the Board advisory committees for the Board’s consideration. She explained the applications were reviewed and the applicants were assigned to their first and second choice. Superintendent Baranski noted these were in addition to the ones brought forth for approval in September and the recruitment would continue. Member Ryan moved approval.

<b>Motion:</b>	<u>Ryan</u>	<b>Levens-Craig</b>	<u>Not Present</u>	<b>Burns</b>	<u>Aye</u>
<b>Second:</b>	<u>Burns</u>	<b>El-Hajj</b>	<u>Aye</u>	<b>Ryan</b>	<u>Aye</u>
<b>Vote:</b>	<u>4-0</u>	<b>Fox</b>	<u>Aye</u>		

**Educational Services**

- 2.1. **Approval of Monthly Financial Report**  
 Karl Christensen, Assistant Superintendent of Business Services, reported the monthly financial report was for cash and budget revision transactions posted through August 31, 2022; and shared the District ended the month with a cash balance in the General Fund of approximately \$22,975,492 million sufficient to pay the District’s financial obligations for the fiscal year. Member Ryan moved approval.

<b>Motion:</b>	<u>Ryan</u>	<b>Levens-Craig</b>	<u>Not Present</u>	<b>Burns</b>	<u>Aye</u>
<b>Second:</b>	<u>Fox</u>	<b>El-Hajj</b>	<u>Aye</u>	<b>Ryan</b>	<u>Aye</u>
<b>Vote:</b>	<u>4-0</u>	<b>Fox</b>	<u>Aye</u>		

- 2.2. **Current Facility Needs List**  
 Karl Christensen, Assistant Superintendent of Business Services, noted that in October 2021, information related to potential remaining land sale proceeds and the amount set-aside in Fund 40 for facility needs was presented to the Board. He shared part of that discussion involved generating a list of potential facility related projects, in priority order, for use of these available funds. Mr. Christensen explained that now that the Capital Improvement Program projects are completed and the books are closed for 2021-22, the



**K. RECONVENE TO OPEN SESSION**

The Board reconvened to public session at 8:32 p.m. and reported no action was taken.

**L. ADJOURNMENT**

With no further business, the regular meeting of October 18, 2022, was adjourned at 8:32 p.m. The meeting was adjourned in memory of Mrs. Connie Randall.

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Ken Fox, Clerk

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Dr. Kristin Baranski, Secretary

**SANTEE SCHOOL DISTRICT  
SPECIAL MEETING  
OF THE BOARD OF EDUCATION**

October 17, 2022  
**MINUTES**

Douglas E. Giles  
Educational Resource Center  
9619 Cuyamaca Street  
Santee, California

**A. OPENING PROCEDURES**

The meeting was called to order at 5:00 p.m. by President Levens-Craig.

**B. PUBLIC COMMUNICATION**

There was no public communication.

**C. CLOSED SESSION**

1. Consideration of Student Matter (Ed. Code § 48918) Student #: 1-2223

The Board entered closed session at 5:07 p.m. to discuss student discipline hearings for student #: 1-2223. This matter was heard by the Santee School Board Members Elana Levens-Craig, Dianne El-Hajj, Ken Fox, Barbara Ryan, and Dustin Burns in closed session. Oral and documentary evidence was received. Following the presentation of evidence, President Levens-Craig announced the Board members would deliberate and all other persons were asked to leave the room.

**D. RECONVENE TO PUBLIC SESSION AND ADJOURNMENT**

The Board reconvened to public session at 6:08 p.m.

**ACTION TAKEN BY BOARD**

It was motioned by Member Ryan to expel student #1-2223 from the Santee School District for violation of California Education Code Sections 48900 (c) possessed, used, sold, furnished or been under the influence of alcohol, intoxicant, or controlled substance, as defined in the Health and Safety Code, and Santee School District Board Policy 5144.1: Students: Suspension and Expulsion/Due Process and Administrative Regulations 5144.1.

The expulsion shall be immediately suspended herewith, and the student shall complete the following elements in a Rehabilitation Plan:

- Achieve and maintain a 2.0 (or better) GPA for academic, effort, and citizenship performance.
- Receive no new suspensions.
- Attend school regularly with no unexcused absences or tardies.
- Perform 20 hours of community service by 1/5/23 and provide written verification.
- Complete a counseling program by 1/5/23 for decision-making/peer pressure and drug/alcohol abuse prevention/treatment.
- Remain free of illegal substances and participate in a drug testing program upon district request.
- The student shall be placed in the Sycamore Canyon school/program until at least the end of the 2<sup>nd</sup> trimester and the Rehabilitation Plan is signed. Student can transfer back to Carlton Hills as determined by administration.
- Complete all elements of this Rehabilitation Plan by 1/5/23 and present documentation to verify completion.

A parent must meet with the Director of Pupil Services by October 24<sup>th</sup>, 2022, to review and sign the Rehabilitation Plan. If the parent fails to meet within the designated time and/or does not sign the Rehabilitation Plan, the student may be expelled without further Board action.

<i>Motion:</i> <u>Ryan</u>	<i>Levens-Craig</i> <u>Aye</u>	<i>Burns</i> <u>Aye</u>
<i>Second</i> <u>Burns</u>	<i>El-Hajj</i> <u>Aye</u>	<i>Ryan</i> <u>Aye</u>
<i>Vote:</i> <u>5-0</u>	<i>Fox</i> <u>Aye</u>	

**E. ADJOURNMENT**

The October 17, 2022 special meeting was adjourned at 6:11 p.m.

\_\_\_\_\_  
Ken Fox, Clerk

\_\_\_\_\_  
Dr. Kristin Baranski, Secretary

Consent Item E.2.1. Approval/Ratification of Travel Requests  
Prepared by Karl Christensen  
November 1, 2022

**BACKGROUND:**

In accordance with BP 3350 of the Board of Education, an employee may attend conventions, conferences, or meetings of boards, committees, and commissions; to travel for the purpose of recruiting personnel; to visit other school districts; to appear before legislative committees; and to perform other out-of-district travel which is in the best interests of the school district and which assists employees to perform their jobs successfully.

A list of travel and professional staff events is presented for the Board’s review and approval/ratification. Included on the report are dates, names of meetings and locations, and either categorical, grant, or general funding sources that support such travel.

**RECOMMENDATION:**

It is recommended that the Board of Education approve/ratify the Travel Report for personnel requesting travel on the attached schedule.

This recommendation supports the following District goal:

SUPPORTED	STRATEGIC OBJECTIVE	DESCRIPTION
✓	Staff Development	Implement a staff development plan as the cornerstone of employee performance and growth

**FISCAL IMPACT:**

The estimated travel expenses are \$11,119.00, as disclosed on the following page.

**STUDENT ACHIEVEMENT IMPACT:**

This is a fiscal item. All fiscal resources impact student achievement.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

Agenda Item E.2.1.



**Board Travel Report - November 1, 2022**

Travel Dates		Attendees	Site or Dept.	Conference or Workshop	Location	Sub Cost	Estimated Expenses	Budget	Purpose of Travel	District Goal
Various,	10/14/22 - 10/14/23	J. Murray Roseberry	Cajon Park School	Speech Pathology Trainings	Online	\$0	\$99	Special Education Prof. Development	Webinar/online training service for Speech & Language Pathology.	1
Various,	11/01/22 - 11/30/22	Hannah Rainbolt	Educational Services	Crisis Prevention Institute - NCI: Mental Health	San Diego	\$0	\$5,085	Special Education	A multi-day training series on crisis prevention and response.	2
Various,	11/03/22 - 12/07/22	Brienne Downing	Educational Services	Crisis Prevention Institute - NCI: Specialized Renewal Mental Health	San Diego	\$0	\$3,573	Special Education	A multi-day training series on crisis prevention and response.	2
<b>Travel Requests That Require Airfare; Overnight Stay; and/or Travel Outside of the State of California</b>										
Fri-Sun,	02/24/23 - 02/26/23	Jennifer Rolf	Educational Services	2023 CPM Teacher Conference	Burlingame, CA	\$0	\$1,181	Educational Services	Interactive sessions with keynote ideas and instructional strategies.	1
Fri-Sun,	02/24/23 - 02/26/23	Charlene Stanley	Educational Services	2023 CPM Teacher Conference	Burlingame, CA	\$0	\$1,181	Educational Services	Interactive sessions with keynote ideas and instructional strategies.	1

District Goals:

1. Raise mastery of reading and writing grade level literacy standards with annual, incremental growth of at least five percentage points resulting in 90% mastery by June 2023.
2. Raise percentage of students feeling safe or very safe at school with annual, incremental growth of at least seven percentage points resulting in 100% of students feeling safe by June 2023.

Consent Item E.2.2. Approval/Ratification of Revolving Cash Report  
Prepared by Karl Christensen  
November 1, 2022

**BACKGROUND:**

The Revolving Cash Fund of \$20,000 is used for prompt payment to vendors and saves the costs associated with processing payments of small amounts through the County Superintendent of Schools. The attached report of numerical listings by check number include the issue date, name of payee, a general description of items purchased, and the amount of the check.

**RECOMMENDATION:**

It is recommended that the Board of Education approve checks #22755 through #22759 on the \$20,000 Revolving Cash Account.

This recommendation supports the following District goal:

SUPPORTED	STRATEGIC OBJECTIVE	DESCRIPTION
✓	Fiscal Accountability	Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility

**FISCAL IMPACT:**

The fiscal impact is \$1,796.73 as disclosed on the following report.

**STUDENT ACHIEVEMENT IMPACT:**

This is a fiscal item. All fiscal resources impact student achievement.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

Agenda Item E.2.2.

**SANTEE SCHOOL DISTRICT  
REVOLVING CASH REPORT- \$20,000**

<b>Date</b>	<b>Number</b>	<b>Name</b>	<b>Memo</b>	<b>Amount</b>
10/14/22	22755	California Dept of Tax & Fee Administration	Acct#057-145694 Period End Date 9/30/22	\$14.00
10/14/22	22756	Mission Federal Credit Union	Mission capt maint charges - Sept 2022	\$243.58
10/14/22	22757	California Department of Education	Testing Fee/Nancy Watts	\$1,500.00
10/14/22	22758	VOIDED CHECK		\$0.00
10/14/22	22759	California Department of Education	Application Fee/Nancy Watts	\$35.00
<b>Total Checks Written</b>				<b>\$1,792.58</b>
<b>September 2022 Bank Fee</b>				<b>\$4.15</b>
<b>Amount to be reimbursed by SDCOE</b>				
<b>Total to be Reimbursed</b>				<b>\$1,796.73</b>
<b>Total to Deduct from Future Reimbursement</b>				<b>\$0.00</b>

**BACKGROUND:**

From time to time, the District contracts with individuals, companies, or organizations to provide various types of general services such as educational presentations/assemblies, or specialized student services. Some services are on an as-needed basis billed on an hourly or daily rate while other services are billed by the job. The Internal Revenue Service requires an analysis of the nature and type of work performed to determine whether the service provider qualifies as an independent contractor to be paid by commercial warrant. Service providers that do not qualify as an independent contractor will be processed through Human Resources under a short-term employment services agreement.

Approval of the following General Services Agreements is requested:

Vendor Name	Description of Services (Location of Services)	Date(s) of Service	Amount	Funding
Camfel Productions	Educational Assemblies <i>(Districtwide)</i>	09/01/22 – 06/30/23	\$295.00/assembly (not to exceed \$2,655.00)	Pupil Services
Donica Dohrenwend, Ph.D.	Psychoeducational Evaluation <i>(Districtwide)</i>	10/13/22 – 06/30/23	\$4,250.00 (not to exceed)	Special Education
Rancho Coastal Speech Therapy, Inc.	Independent Educational Speech Evaluation <i>(Districtwide)</i>	10/13/22 – 06/30/23	\$2,220.00 (not to exceed)	Special Education
Dearie Karate Studio	Karate Classes for Physical Education <i>(Rio Seco School)</i>	01/09/23 – 02/03/23	No Charge	Rio Seco School

Vendor Name	Description of Services (Location of Services)	Dates(s) of Services	Original Amount and Approval Date	Requested Increase / Contract Cumulative Total	Funding
San Diego Center for Vision Care	Vision Therapy Services <i>(Districtwide)</i>	07/01/2022 – 06/30/2023	\$4,080.00 / 07/19/22	\$2,040.00 / \$6,120.00	Special Education

**RECOMMENDATION:**

It is recommended that the Board of Education approve/ratify agreements with General Service Providers as presented.

This recommendation supports the following District goal(s):

SUPPORTED	STRATEGIC OBJECTIVE	DESCRIPTION
✓	Educational Achievement	Assure the highest level of educational achievement for all students
✓	Fiscal Accountability	Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility

**FISCAL IMPACT:**

The fiscal impact of the General Service Agreements is detailed in the table above.

**STUDENT ACHIEVEMENT IMPACT:**

This is a fiscal item. All fiscal resources impact student achievement.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

Agenda Item E.2.3.

Consent Item E.2.4. Approval/Ratification of Expenditure Transactions  
 Prepared by Karl Christensen Charged to District Issued Purchasing Cards (P-Cards)  
 November 1, 2022

**BACKGROUND:**

The District has issued Purchasing Cards (P-Cards) to certain management, supervisory, or confidential employees to expedite and streamline purchases of goods and services. P-Card transactions are tracked and monitored to ensure they are properly accounted for and supported

by documentation. P-Card transactions are limited to a specified amount each month and approval of the Superintendent is required to exceed these limits.

**RECOMMENDATION:**

It is recommended that the Board of Education approve/ratify expenditure transactions charged to District P-Cards for the period September 1, 2022 through September 30, 2022.

This recommendation supports the following District goal:

SUPPORTED	STRATEGIC OBJECTIVE	DESCRIPTION
✓	Fiscal Accountability	Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility

**FISCAL IMPACT:**

There were 242 transactions totaling \$29,189.32 charged to various funds.

**STUDENT ACHIEVEMENT IMPACT:**

This is a fiscal item. All fiscal resources impact student achievement.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

Agenda Item E.2.4.

SEPTEMBER 2022  
P-CARD TRANSACTIONS

PURCHASE DATE	CARDHOLDER	DEPARTMENT	MERCHANT NAME	PURCHASE AMOUNT	PURCHASE DESCRIPTION
20220901	ARREOLA,LISA	SUPERINTENDENT'S OFFICE	VONS #1897	49.07	Board meeting supplies.
20220904	ARREOLA,LISA	SUPERINTENDENT'S OFFICE	TLF*CANDLELIGHT FLORIS	73.32	Appreciation on behalf of the District.
20220904	ARREOLA,LISA	SUPERINTENDENT'S OFFICE	USPS PO 0570200071	3.12	Postage.
20220907	ARREOLA,LISA	SUPERINTENDENT'S OFFICE	SANDWICH BAGS DELI & C	107.99	Board meeting supplies.
20220908	ARREOLA,LISA	SUPERINTENDENT'S OFFICE	USPS PO 0570200071	12.15	Postage.
20220908	ARREOLA,LISA	SUPERINTENDENT'S OFFICE	VONS #1897	11.98	Board meeting supplies.
20220915	ARREOLA,LISA	SUPERINTENDENT'S OFFICE	PANERA BREAD #204874 O	354.10	Superintendent's Leadership Series.
20220918	ARREOLA,LISA	SUPERINTENDENT'S OFFICE	BASKIN #354764 ONLINE	33.99	Board meeting supplies.
20220918	ARREOLA,LISA	SUPERINTENDENT'S OFFICE	USPS PO 0570200071	3.36	Postage fees.
20220918	ARREOLA,LISA	SUPERINTENDENT'S OFFICE	AMAZON.COM*1M6570CN2	366.18	Supplies for Week of Site Administrators.
20220920	ARREOLA,LISA	SUPERINTENDENT'S OFFICE	ALS SPORT SHOP	462.89	District t-shirts.
20220921	ARREOLA,LISA	SUPERINTENDENT'S OFFICE	SMART AND FINAL 929	73.57	Miscellaneous meeting supplies.
20220921	ARREOLA,LISA	SUPERINTENDENT'S OFFICE	SANDWICH BAGS DELI & C	102.04	Board meeting supplies.
20220922	ARREOLA,LISA	SUPERINTENDENT'S OFFICE	AWARDS BY NAVAJO ENGRA	159.99	Engraving of end of the year awards.
20220922	ARREOLA,LISA	SUPERINTENDENT'S OFFICE	VONS #1897	12.00	Board meeting supplies.
20220925	ARREOLA,LISA	SUPERINTENDENT'S OFFICE	CALSPRA	150.00	Membership to California School Public Relations Association.
20220928	ARREOLA,LISA	SUPERINTENDENT'S OFFICE	CALSPRA	475.00	Registration for Cori Harris; California Schools Public Relations Association Annual Conference.
				2,450.75	
20220918	AVILA,EVONN	BUSINESS SERVICES	CALIFORNIA ASC OF SCHO	50.00	CASBO Workshop (T. Long).
20220920	AVILA,EVONN	BUSINESS SERVICES	ULINE *SHIP SUPPLIES	410.37	Office Chair.
				460.37	
20220916	BENEDETTO,LINDSAY	CHET F. HARRITT	SMART AND FINAL 929	81.61	Honor Roll Supplies for event.
20220925	BENEDETTO,LINDSAY	CHET F. HARRITT	OTC BRANDS INC	233.77	PBIS incentives.
				315.38	
20220902	BONSER,KRISTEN	PRIDE ACADEMY	SAN DIEGO COUNTY SUPER	75.00	Professional Development Training.
20220906	BONSER,KRISTEN	PRIDE ACADEMY	AMZN MKTP US*1V5153PE2	177.28	Canine IA product.
20220909	BONSER,KRISTEN	PRIDE ACADEMY	LITTLE CAESARS 1872-00	86.09	Military Family Night supplies.
20220919	BONSER,KRISTEN	PRIDE ACADEMY	AMAZON.COM*1M9JN75F0	20.46	Library book.
20220922	BONSER,KRISTEN	PRIDE ACADEMY	WAL-MART #1917	14.68	Reading night supplies.
20220923	BONSER,KRISTEN	PRIDE ACADEMY	THE HOME DEPOT #0673	24.03	Parent Engagement supplies.
				397.54	
20220908	BORDEN,STEPHANIE	EDUCATIONAL SERVICES	CURRICULUM ASSOC	99.00	California i-Ready Educator Summit - Bonner Montler.
20220908	BORDEN,STEPHANIE	EDUCATIONAL SERVICES	CURRICULUM ASSOC	99.00	California i-Ready Educator Summit - Dan Prouty.
20220908	BORDEN,STEPHANIE	EDUCATIONAL SERVICES	CURRICULUM ASSOC	99.00	California i-Ready Educator Summit - Dawn Minutelli.
				297.00	
20220918	BORTS,KATHERINE	HUMAN RESOURCES	TARGET 00014852	25.27	Job recruitment materials.
				25.27	
20220907	CARRILLO,JESSICA	OST PROGRAMS	SMART AND FINAL 929	147.18	YALE snacks.
20220923	CARRILLO,JESSICA	OST PROGRAMS	DOLLARTREE	67.54	ASES classroom supplies.
20220923	CARRILLO,JESSICA	OST PROGRAMS	WAL-MART #1917	20.77	Project SAFE classroom supplies.
20220923	CARRILLO,JESSICA	OST PROGRAMS	SMART AND FINAL 929	59.96	Project SAFE snacks.
				295.45	
20220909	DOBBINS,TIMOTHY	CARLTON HILLS	VONS #1897	51.02	Supplies for IA Appreciation Day.
20220926	DOBBINS,TIMOTHY	CARLTON HILLS	AMZN MKTP US*1U1ID4AL2	10.55	Front Office supplies.
20220926	DOBBINS,TIMOTHY	CARLTON HILLS	AMAZON.COM*1U8YD68F1	34.20	Front Office supplies.
				95.77	
20220908	FARREN,MONICA	HILL CREEK	AMZN MKTP US*1V4U5612	10.76	Magnetic labels for badges.
20220908	FARREN,MONICA	HILL CREEK	AMZN MKTP US*1F9C84XR1	12.92	Socioemotional support tools.
20220911	FARREN,MONICA	HILL CREEK	AMZN MKTP US*1F4SW6U71	35.00	Wilda Storm supplies writing.
20220911	FARREN,MONICA	HILL CREEK	AMZN MKTP US*1F9GA5GD0	30.12	Math resources, Socioemotional support tools.
20220912	FARREN,MONICA	HILL CREEK	AMZN MKTP US*1F7TY53G2	46.31	Student incentives.
20220915	FARREN,MONICA	HILL CREEK	AMZN MKTP US*1M5SH4CV0	21.50	Office supplies VP.
20220916	FARREN,MONICA	HILL CREEK	APPLE.COM/BILL	9.99	Apple music subscription student engagement.
20220918	FARREN,MONICA	HILL CREEK	AMAZON.COM*1M90V20M0	12.67	Office supplies SSC.
20220921	FARREN,MONICA	HILL CREEK	AMZN MKTP US*1M6NK1UK0	26.91	PE equipment.
20220921	FARREN,MONICA	HILL CREEK	AMAZON.COM*1M77T4Q92 A	64.63	Laminating roll.
20220921	FARREN,MONICA	HILL CREEK	AMAZON.COM*1U7M53FP1	24.73	Title 1 student engagement.
20220923	FARREN,MONICA	HILL CREEK	DOLLARTREE	13.57	Office supplies.
20220925	FARREN,MONICA	HILL CREEK	AMZN MKTP US*1U7YU5TC0	36.62	Staff ID badges.
20220927	FARREN,MONICA	HILL CREEK	JOLLY LEARNING LTD	483.07	Jolly phonics curriculum.
20220930	FARREN,MONICA	HILL CREEK	TJ MAXX #863	27.99	Socioemotional support tools.
				856.79	

PURCHASE DATE	CARDHOLDER	DEPARTMENT	MERCHANT NAME	PURCHASE AMOUNT	PURCHASE DESCRIPTION
20220901	FLAMION,AMANDA	CHILD NUTRITION	WAL-MART #1917	28.25	Office supplies - wall hooks.
20220902	FLAMION,AMANDA	CHILD NUTRITION	A TO Z WIRELESS EL CAJ	16.23	Tempered glass screen cell phone.
20220908	FLAMION,AMANDA	CHILD NUTRITION	SMART AND FINAL 929	19.95	Hamburger buns.
20220909	FLAMION,AMANDA	CHILD NUTRITION	VONS #1897	3.49	Gluten-Free muffin mix.
20220915	FLAMION,AMANDA	CHILD NUTRITION	VITALITY MEDICAL INC	124.27	Wipes thermometers.
20220918	FLAMION,AMANDA	CHILD NUTRITION	WAL-MART #1917	5.10	Food.
20220918	FLAMION,AMANDA	CHILD NUTRITION	VONS #1897	15.12	Gluten-Free Food.
20220918	FLAMION,AMANDA	CHILD NUTRITION	TARGET 00014852	94.78	Gluten-Free Food.
20220920	FLAMION,AMANDA	CHILD NUTRITION	SO *LIGHTBULBS.COM	26.42	Lightbulb refridgerator.
20220921	FLAMION,AMANDA	CHILD NUTRITION	SMART AND FINAL 929	87.79	Central kitchen supplies.
20220925	FLAMION,AMANDA	CHILD NUTRITION	HOMEDEPOT.COM	392.21	Cabinets.
20220925	FLAMION,AMANDA	CHILD NUTRITION	HOMEDEPOT.COM	22.41	Countertop.
				836.02	
20220906	FORSTER,CHASITY	HILL CREEK	AMZN MKTP US*1V5WQ0EW2	43.09	Custodial supplies.
20220906	FORSTER,CHASITY	HILL CREEK	AMAZON.COM*1V1MN3EO2	11.84	Velcro spots for classroom.
20220909	FORSTER,CHASITY	HILL CREEK	TARGET 00014852	36.77	Parent engagement.
20220909	FORSTER,CHASITY	HILL CREEK	AMAZON.COM*1F3W18891 A	16.48	Outdoor learning supplies.
20220911	FORSTER,CHASITY	HILL CREEK	BRAINPOP.COM	230.00	Subscription.
20220916	FORSTER,CHASITY	HILL CREEK	STAPLES DIRECT	37.78	Wilda Storm supplies.
20220916	FORSTER,CHASITY	HILL CREEK	AMZN MKTP US*1F9HD2IA2	97.96	Title 1 books & resources.
20220918	FORSTER,CHASITY	HILL CREEK	AMAZON.COM*1M7W61HG1	44.72	Health office supplies.
20220920	FORSTER,CHASITY	HILL CREEK	BADGE A MINIT	33.95	School badges/buttons.
20220922	FORSTER,CHASITY	HILL CREEK	AMAZON.COM*1M5K347P2	52.64	Emotional support books.
20220923	FORSTER,CHASITY	HILL CREEK	AMZN MKTP US*1U1MC3ZU0	97.96	Title 1 support resources and books.
20220923	FORSTER,CHASITY	HILL CREEK	AMAZON.COM*1M1TY3UN2	14.00	Emotional support books.
20220923	FORSTER,CHASITY	HILL CREEK	AMAZON.COM*1U95253A0	14.49	Emotional support books.
20220925	FORSTER,CHASITY	HILL CREEK	AMZN MKTP US*1U3TX8TC0	235.97	Computer monitor.
20220926	FORSTER,CHASITY	HILL CREEK	AMAZON.COM*1U2G20510 A	10.72	Emotional support books.
				978.37	
20220918	GREEN,CHRISHAUN	OST PROGRAMS	PERSONALITY PROFILE SO	810.00	Disc Profile professional development.
				810.00	
20220909	HALE,DAVINA	OST PROGRAMS	WAL-MART #1917	600.29	ELO art supplies.
20220909	HALE,DAVINA	OST PROGRAMS	MICHAELS #9490	29.48	ELO art supplies.
20220911	HALE,DAVINA	OST PROGRAMS	WAL-MART #5140	135.12	ELO art supplies.
20220911	HALE,DAVINA	OST PROGRAMS	#04 LAKESHORE LEARNING	32.02	ELO classroom supplies.
20220911	HALE,DAVINA	OST PROGRAMS	AMZN MKTP US*1F58964S2	81.72	ELO art supplies
20220912	HALE,DAVINA	OST PROGRAMS	AMZN MKTP US*1F6GR2RO1	22.98	ELO art supplies.
20220918	HALE,DAVINA	OST PROGRAMS	AMZN MKTP US*1M33W2GL0	22.72	ELO art supplies
20220930	HALE,DAVINA	OST PROGRAMS	SMART AND FINAL 929	41.64	ASES classroom supplies.
				965.97	
20220908	HICKS,TYLENE	SYCAMORE CANYON	KIDSBOKS US	597.90	Books for the classroom.
20220916	HICKS,TYLENE	SYCAMORE CANYON	BULK BOOKSTORE	403.07	Class set of "Wonder" books for the classroom.
20220916	HICKS,TYLENE	SYCAMORE CANYON	AMAZON.COM*1M4U655Y1	158.79	CGI books for the classroom.
20220918	HICKS,TYLENE	SYCAMORE CANYON	SCHOLASTIC, INC.	183.01	Classroom books (shared receipt with the entry above).
20220918	HICKS,TYLENE	SYCAMORE CANYON	GTM DISCOUNT GENERAL S	88.89	Paper towels for the bathrooms/classrooms (District order is back ordered).
20220918	HICKS,TYLENE	SYCAMORE CANYON	SCHOLASTIC, INC.	47.50	Classroom books (shared receipt with the entry below).
20220918	HICKS,TYLENE	SYCAMORE CANYON	AMAZON.COM*1M2GZ3EH0	226.17	CGI and SEL books for the classroom.
20220920	HICKS,TYLENE	SYCAMORE CANYON	SMARTSIGN	90.89	Signage for the preschool fire lane.
20220922	HICKS,TYLENE	SYCAMORE CANYON	AMZN MKTP US*1M8L979K2	10.66	Hubcap axel covers (for a preschool trike).
20220922	HICKS,TYLENE	SYCAMORE CANYON	AMAZON.COM*1U0C30090	29.00	Laptop adaptors.
20220923	HICKS,TYLENE	SYCAMORE CANYON	GUITAR CENTER #112	65.09	Microphone stand.
20220925	HICKS,TYLENE	SYCAMORE CANYON	GUITARCENTER.COM CALL	15.06	Wireless microphone clip.
				1,916.03	
20220905	HOHIMER,KAREN	CAJON PARK	AMZN MKTP US*1V9OV46D0	62.38	PBIS incentives.
				62.38	
20220901	HOOKS,TED A	CHEF F. HARRITT	AMZN MKTP US*UJ26G7463	53.80	Office supplies.
20220914	HOOKS,TED A	CHEF F. HARRITT	AMZN MKTP US*1M6FD4T11	241.16	Office supplies.
20220915	HOOKS,TED A	CHEF F. HARRITT	AMZN MKTP US*1M6F43FW0	32.30	Office supplies.
20220915	HOOKS,TED A	CHEF F. HARRITT	AMZN MKTP US*1M4EV7OY0	16.06	Student incentives.
20220916	HOOKS,TED A	CHEF F. HARRITT	AMZN MKTP US*1M2E38JQ0	111.82	Student incentives.
20220921	HOOKS,TED A	CHEF F. HARRITT	BRAINPOP.COM	230.00	Online subscription.
20220929	HOOKS,TED A	CHEF F. HARRITT	SMART AND FINAL 398	167.58	Parent/Student Reception supplies.
				852.72	
20220904	HORNER,NATHAN L	PEPPER DRIVE	AMZN MKTP US*PQ4DA8SE3	40.02	Storage tub for kindergarten classes to store their yoga mats and PE equipment.
				40.02	



PURCHASE DATE	CARDHOLDER	DEPARTMENT	MERCHANT NAME	PURCHASE AMOUNT	PURCHASE DESCRIPTION
20220909	JOHNSTON,ANDREW	CAJON PARK	AMZN MKTP US*1V9X817E2	17.22	Professional Development.
20220911	JOHNSTON,ANDREW	CAJON PARK	AMZN MKTP US*1F1YT8G00	17.56	Professional Development.
20220911	JOHNSTON,ANDREW	CAJON PARK	AMZN MKTP US*1F3XU5S31	17.21	Professional Development.
20220913	JOHNSTON,ANDREW	CAJON PARK	AMZN MKTP US*1F9Z9Y6M2	35.29	Professional Development.
20220913	JOHNSTON,ANDREW	CAJON PARK	AMZN MKTP US*1F9CI9SE0	278.10	Professional Development.
20220914	JOHNSTON,ANDREW	CAJON PARK	AMZN MKTP US*1F90G7M12	27.82	Professional Development.
20220930	JOHNSTON,ANDREW	CAJON PARK	AMZN MKTP US*147RG94U0	21.86	Office supplies.
				415.06	
20220902	LOCKE,SUMMER	PEPPER DRIVE	AMZN MKTP US*1V45V02K1	17.00	Microphone for PBIS Tiger of the Week Awards.
20220915	LOCKE,SUMMER	PEPPER DRIVE	SMART AND FINAL 929	9.99	Coffee creamer for Parent Meeting at Tiger Awards.
20220918	LOCKE,SUMMER	PEPPER DRIVE	AMAZON.COM*1M9ZQ9QP1	104.76	Thrivers Book for Parent/Staff Book Study.
20220921	LOCKE,SUMMER	PEPPER DRIVE	AMZN MKTP US*1M1IQI00	38.76	Wobble cushion for student seat.
20220929	LOCKE,SUMMER	PEPPER DRIVE	VONS #1897	87.85	Snacks for Student Award Ceremony with Families.
20220930	LOCKE,SUMMER	PEPPER DRIVE	STICKYLIFE	302.90	Stickers for PBIS Awards (TIGER PAW).
				561.26	
20220904	MARSMAN,MATTHEW	INFORMATION TECHNOLOGY	WYZE LABS, INC.	99.00	Camera software for iPad deployment.
20220911	MARSMAN,MATTHEW	INFORMATION TECHNOLOGY	THE HOME DEPOT #0673	3.38	Wall plate for HC.
20220915	MARSMAN,MATTHEW	INFORMATION TECHNOLOGY	BESTBUYCOM806677835326	32.31	Display mount.
20220915	MARSMAN,MATTHEW	INFORMATION TECHNOLOGY	BESTBUYCOM806677835326	525.59	Display.
20220915	MARSMAN,MATTHEW	INFORMATION TECHNOLOGY	BESTBUYCOM806677835326	32.32	Display mount.
20220915	MARSMAN,MATTHEW	INFORMATION TECHNOLOGY	BESTBUYCOM806677835326	525.59	Display.
20220915	MARSMAN,MATTHEW	INFORMATION TECHNOLOGY	AMAZON.COM*1M0066400	656.48	Two displays.
20220920	MARSMAN,MATTHEW	INFORMATION TECHNOLOGY	SIMPLISAFE	24.99	Security system.
20220923	MARSMAN,MATTHEW	INFORMATION TECHNOLOGY	AMZN MKTP US*1U0QJ3AK1	364.28	9 Docking Stations (81.82%).
20220923	MARSMAN,MATTHEW	INFORMATION TECHNOLOGY	AMZN MKTP US*1U0QJ3AK1	40.47	Docking Station (9.09%).
20220923	MARSMAN,MATTHEW	INFORMATION TECHNOLOGY	AMZN MKTP US*1U8BW8E01	35.02	Projector remote.
20220923	MARSMAN,MATTHEW	INFORMATION TECHNOLOGY	AMZN MKTP US*1U0QJ3AK1	40.47	Docking Station (9.09%).
				2,379.90	
20220904	MCGINTY,MIMI	SPECIAL EDUCATION	GENERATIONGENIUS.COM	125.00	Subscription for teacher.
20220904	MCGINTY,MIMI	SPECIAL EDUCATION	AMZN MKTP US*1V7V73X80	31.07	Item for SDC teacher.
20220906	MCGINTY,MIMI	SPECIAL EDUCATION	AMAZON.COM*1V7C230B2 A	132.49	Items for SDC class.
20220907	MCGINTY,MIMI	SPECIAL EDUCATION	AMZN MKTP US*1F5BV6AU1	10.76	Item for SDC student.
20220907	MCGINTY,MIMI	SPECIAL EDUCATION	GENERATIONGENIUS.COM	125.00	Subscription for teacher.
20220907	MCGINTY,MIMI	SPECIAL EDUCATION	BROOKES PUBLISHING	118.65	Protocols.
20220908	MCGINTY,MIMI	SPECIAL EDUCATION	SP MHS: MULTI HEALTH	118.75	Protocols.
20220909	MCGINTY,MIMI	SPECIAL EDUCATION	AMZN MKTP US*1F0SL5JA0	32.30	Ink for class.
20220909	MCGINTY,MIMI	SPECIAL EDUCATION	TARGET.COM *	193.95	Learning loss for classroom.
20220911	MCGINTY,MIMI	SPECIAL EDUCATION	AMZN MKTP US*1F08A0G80	17.19	Item for teacher class.
20220911	MCGINTY,MIMI	SPECIAL EDUCATION	WESTERN PSYCHOLOGICAL	70.00	Protocols.
20220912	MCGINTY,MIMI	SPECIAL EDUCATION	AMZN MKTP US*1F0ZU6E22	56.27	Items for SDC class.
20220912	MCGINTY,MIMI	SPECIAL EDUCATION	AMZN MKTP US*1F8UK5B70	70.02	Learning loss item.
20220912	MCGINTY,MIMI	SPECIAL EDUCATION	AMAZON.COM*1F1270JF2	64.64	Learning loss item.
20220912	MCGINTY,MIMI	SPECIAL EDUCATION	AMZN MKTP US*1F1FC7BA0	64.60	Item for class.
20220913	MCGINTY,MIMI	SPECIAL EDUCATION	AMZN MKTP US*1F9KX7P22	81.84	Learning loss item.
20220913	MCGINTY,MIMI	SPECIAL EDUCATION	GENERATIONGENIUS.COM	125.00	Subscription for teacher learning loss.
20220914	MCGINTY,MIMI	SPECIAL EDUCATION	AMZN MKTP US*1F0RY7HW2	80.77	Learning loss items.
20220916	MCGINTY,MIMI	SPECIAL EDUCATION	AMZN MKTP US*1F5VL8932	105.55	Learning loss item.
20220916	MCGINTY,MIMI	SPECIAL EDUCATION	AMZN MKTP US*1M10F1GJ1	171.31	Ink for SDC class.
20220916	MCGINTY,MIMI	SPECIAL EDUCATION	AMAZON.COM AMZN.COM/BI	(96.95)	Refund for wrong ink sent.
20220916	MCGINTY,MIMI	SPECIAL EDUCATION	SP MHS: MULTI HEALTH	92.50	Protocols.
20220918	MCGINTY,MIMI	SPECIAL EDUCATION	WALMART.COM AA	64.63	Learning loss item.
20220919	MCGINTY,MIMI	SPECIAL EDUCATION	AMZN MKTP US*1M8YP97A1	28.40	Learning loss item.
20220919	MCGINTY,MIMI	SPECIAL EDUCATION	AMZN MKTP US*1M9777BN0	10.44	Item for office.
				1,894.18	
20220906	MINUTELLI,DAWN	EDUCATIONAL SERVICES	AMAZON.COM*1V5HX7SP0	24.98	Light cover for CRT's and Homeless Liaison.
20220913	MINUTELLI,DAWN	EDUCATIONAL SERVICES	AMAZON.COM*1M70P8F01	32.30	Professional Development books.
20220914	MINUTELLI,DAWN	EDUCATIONAL SERVICES	AMAZON.COM*1F17H2HT2	118.92	Professional Development books.
20220923	MINUTELLI,DAWN	EDUCATIONAL SERVICES	AMAZON.COM*1U5CC1AA1	24.73	Win Time Book Study (CRT's and Hill Creek).
20220923	MINUTELLI,DAWN	EDUCATIONAL SERVICES	HF ACQUISITION CO LLC	326.67	Epi-Pens for State Preschool.
				527.60	
20220909	MONTLER,BONNER M	EDUCATIONAL SERVICES	ADOBE ACROPRO SUBS	179.88	Annual software subscription for Adobe Pro used for managing PDF documents.
20220930	MONTLER,BONNER M	EDUCATIONAL SERVICES	EASELly INFOGRAPHICS	36.00	Annual software subscription for Easel.ly used for creating info-graphics and presentations.
				215.88	
20220927	MURPHY,GRETCHEN	CARLTON OAKS	AMZN MKTP US*1U6I06V02	10.76	Diaper Genie refills.
				10.76	

PURCHASE DATE	CARDHOLDER	DEPARTMENT	MERCHANT NAME	PURCHASE AMOUNT	PURCHASE DESCRIPTION
20220901	OGDEN,LINDSAY	PRIDE ACADEMY	WAL-MART #1917	30.50	Volunteer supplies.
20220901	OGDEN,LINDSAY	PRIDE ACADEMY	AMZN MKTP US*U711E3F13	47.41	Canine IA product.
20220908	OGDEN,LINDSAY	PRIDE ACADEMY	WAL-MART #1917	30.37	Military Family Night supplies.
20220909	OGDEN,LINDSAY	PRIDE ACADEMY	TARGET 00014852	50.00	Student behavior incentives.
20220909	OGDEN,LINDSAY	PRIDE ACADEMY	TARGET 00014852	50.00	Student behavior incentives.
20220909	OGDEN,LINDSAY	PRIDE ACADEMY	7-ELEVEN 19006	7.32	Military Family Night supplies.
20220909	OGDEN,LINDSAY	PRIDE ACADEMY	7-ELEVEN 20611	11.28	Military Family Night supplies.
20220911	OGDEN,LINDSAY	PRIDE ACADEMY	IN N OUT BURGER 279	30.00	Student behavior incentives.
20220916	OGDEN,LINDSAY	PRIDE ACADEMY	AMZN MKTP US*1M7872M71	123.16	Recess equipment.
20220916	OGDEN,LINDSAY	PRIDE ACADEMY	AMZN MKTP US*1F6LV1UC2	490.03	Recess equipment.
20220919	OGDEN,LINDSAY	PRIDE ACADEMY	AMZN MKTP US*1M8HJ6TD2	193.92	Recess equipment.
20220921	OGDEN,LINDSAY	PRIDE ACADEMY	TARGET 00014852	10.78	Student behavior incentives.
20220923	OGDEN,LINDSAY	PRIDE ACADEMY	ETSY.COM - READABOOKST	9.00	Student behavior incentives.
20220923	OGDEN,LINDSAY	PRIDE ACADEMY	RESPONSIVE COUNSELOR	3.00	Supplemental SEL Curriculum.
20220925	OGDEN,LINDSAY	PRIDE ACADEMY	AMZN MKTP US*1U38M5TK0	118.50	Recess equipment.
20220929	OGDEN,LINDSAY	PRIDE ACADEMY	FITNESS FINDERS INC	45.50	Running Club supplies.
20220929	OGDEN,LINDSAY	PRIDE ACADEMY	WAL-MART #1917	42.24	Title 1 Reading Night supplies.
				1,293.01	
20220902	OLANDER,MICHAEL	PUPIL SERVICES	AMZN MKTP US*CB4QZ43Y3	69.93	Classroom supplies - Learning Systems Game.
20220902	OLANDER,MICHAEL	PUPIL SERVICES	AMZN MKTP US*1V7P40AD0	18.87	Classroom supplies - posters.
20220902	OLANDER,MICHAEL	PUPIL SERVICES	WWW.REDBUBBLE.COM	62.41	Classroom supplies - stickers.
20220902	OLANDER,MICHAEL	PUPIL SERVICES	AMZN MKTP US*WO7TP8K43	70.02	Classroom supplies - Chair.
20220904	OLANDER,MICHAEL	PUPIL SERVICES	AMZN MKTP US*1F3884G13	10.76	Classroom supplies - poster.
20220906	OLANDER,MICHAEL	PUPIL SERVICES	AMZN MKTP US*1F0QD4NP1	199.50	Classroom supplies - wall decor, games, pencil sharpeners, and art.
20220906	OLANDER,MICHAEL	PUPIL SERVICES	AMZN MKTP US*1V8GJ5KA0	30.14	Classroom supplies - quotes and wall stickers.
20220912	OLANDER,MICHAEL	PUPIL SERVICES	AMZN MKTP US*1F4J0J12	31.20	Storage bins for cool down kits for Jenny George.
20220915	OLANDER,MICHAEL	PUPIL SERVICES	GENERATIONGENIUS.COM	175.00	SPED Curriculum subscription.
20220916	OLANDER,MICHAEL	PUPIL SERVICES	ALL ABOUT LEARNING	217.18	SPED Materials - Curriculum from All About Learning (Spelling Kits).
20220925	OLANDER,MICHAEL	PUPIL SERVICES	AMZN MKTP US*1U9940XM1	102.36	Mat for SDC class.
				987.37	
20220911	PEABODY,LESLIE	TRANSPORTATION	DOUBLETREE	170.92	Transportation Leadership - hotel.
20220911	PEABODY,LESLIE	TRANSPORTATION	AMTRAK MOBILE APP	61.80	Transportation Leadership - Train.
20220914	PEABODY,LESLIE	TRANSPORTATION	TARGET 00014852	93.07	2 booster seats.
20220916	PEABODY,LESLIE	TRANSPORTATION	AMZN MKTP US*1M30X2XW1	11.63	Calculator.
20220918	PEABODY,LESLIE	TRANSPORTATION	AMAZON.COM*1M9JH0BA1	64.64	Label maker.
20220918	PEABODY,LESLIE	TRANSPORTATION	CALIFORNIA ASSOCIATION	349.00	CASBO conference registration.
20220925	PEABODY,LESLIE	TRANSPORTATION	IN *BUSY BEES LOCKS &	91.94	Spare key - 209.
				843.00	
20220902	PIERCE,STEPHANIE	EDUCATIONAL SERVICES	MARRIOTT	604.22	Every Child Counts Symposium Hotel Charges - M. McGinty.
20220902	PIERCE,STEPHANIE	EDUCATIONAL SERVICES	MARRIOTT	604.22	Every Child Counts Symposium Hotel Charges - B. Downing.
20220902	PIERCE,STEPHANIE	EDUCATIONAL SERVICES	MARRIOTT	604.22	Every Child Counts Symposium Hotel Charges - M. Olander.
20220911	PIERCE,STEPHANIE	EDUCATIONAL SERVICES	AMAZON.COM*1F61C45H0	189.10	CPM Book Study - Building Thinking Classrooms in Mathematics.
20220912	PIERCE,STEPHANIE	EDUCATIONAL SERVICES	AMZN MKTP US*1F2WI8RE1	660.72	Manipulatives for CGI Training.
20220912	PIERCE,STEPHANIE	EDUCATIONAL SERVICES	AMAZON.COM*1F2LP4H00 A	567.30	CPM Book Study - Building Thinking Classrooms in Mathematics.
20220921	PIERCE,STEPHANIE	EDUCATIONAL SERVICES	AMAZON.COM*1U3I49FF1 A	100.17	Professional Development Books for Special Ed Teachers that the CRT's are supporting.
20220923	PIERCE,STEPHANIE	EDUCATIONAL SERVICES	GENERATIONGENIUS.COM	175.00	Curriculum Subscription for SAJ teacher.
20220930	PIERCE,STEPHANIE	EDUCATIONAL SERVICES	HILTON	192.94	Second night of hotel charges for Brienne Downing to attend Critical Issues Conf in Oct.
				3,697.89	
20220909	PROUTY,DANIEL J	INSTRUCTIONAL TECHNOLOGY	AMZN MKTP US*1F1YD3310	27.99	Clipboards and computer mouse.
20220916	PROUTY,DANIEL J	INSTRUCTIONAL TECHNOLOGY	AMZN MKTP US*1M2NX4VC1	242.51	Power strip and two infrared presentation remotes.
20220919	PROUTY,DANIEL J	INSTRUCTIONAL TECHNOLOGY	AMZN MKTP US*1M4YD07T1	38.78	Power adapter for Mac laptop.
20220920	PROUTY,DANIEL J	INSTRUCTIONAL TECHNOLOGY	AMZN MKTP US*1M8V36DG0	193.92	Two computer monitor mount arms.
20220923	PROUTY,DANIEL J	INSTRUCTIONAL TECHNOLOGY	AMZN MKTP US*1U18Y7J90	16.15	Power adapter for Dell monitor.
20220923	PROUTY,DANIEL J	INSTRUCTIONAL TECHNOLOGY	AMZN MKTP US*1U5X94ZA0	168.70	Power adapters for Mac laptops.
				688.05	
20220916	RAMIREZ,AMANDA	CARLTON HILLS	APPLE.COM/BILL	9.99	Monthly apple music subscription for student engagement. Unrestricted funds.
20220925	RAMIREZ,AMANDA	CARLTON HILLS	AMAZON.COM*1U8S39ZD2	40.33	Safety patrol supplies.
20220926	RAMIREZ,AMANDA	CARLTON HILLS	HOBBY-LOBBY #658	192.14	Decor for conference room 3, where we hold all in person meetings with parents.
20220928	RAMIREZ,AMANDA	CARLTON HILLS	SAFETYSIGN.COM	267.19	Safety patrol supplies - stop signs.
				509.65	
20220901	REYNOSO,JOSE	FACILITIES, MAINTENANCE & OPERATIONS	GRANITE INDUSTRIES	334.02	Wheel replacements for utility cart at Carlton Oaks.
				334.02	

PURCHASE DATE	CARDHOLDER	DEPARTMENT	MERCHANT NAME	PURCHASE AMOUNT	PURCHASE DESCRIPTION
20220915	RICHARD,NONA	CARLTON OAKS	SPROUTS FARMERS MARK	15.98	Student incentives.
20220922	RICHARD,NONA	CARLTON OAKS	AMZN MKTP US*1U08R3ZG1	58.14	Custodial supplies.
20220928	RICHARD,NONA	CARLTON OAKS	AMZN MKTP US*1U81259N1	36.04	Garden supplies.
20220928	RICHARD,NONA	CARLTON OAKS	AMZN MKTP US*1U9RV7UY0	47.41	Office supplies.
20220929	RICHARD,NONA	CARLTON OAKS	AMZN MKTP US*1U1Y87Y30	47.40	Office supplies.
20220929	RICHARD,NONA	CARLTON OAKS	AMZN MKTP US*147SY1CT0	33.32	Campus supplies.
20220930	RICHARD,NONA	CARLTON OAKS	VONS #1897	54.95	Student incentives.
				<u>293.24</u>	
20220904	ROGERS,CHRISTOPHER	RIO SECO	AMZN MKTP US*1V3J03U61	18.31	Whistles for Safety Patrol.
20220915	ROGERS,CHRISTOPHER	RIO SECO	THE HOME DEPOT #0673	81.63	New Poles/Stop signs and hooks for Safety Patrol and Patrol Room.
20220921	ROGERS,CHRISTOPHER	RIO SECO	AMZN MKTP US*1M27B3572	70.00	Replacement classroom emergency backpacks.
				<u>169.94</u>	
20220909	SOUTHCOTT,STEPHANIE	RIO SECO	SMART AND FINAL 929	54.92	Incentives for Safety Patrol.
20220909	SOUTHCOTT,STEPHANIE	RIO SECO	LIFETIME.COM	1,608.69	Outdoor learning area seating0100.
20220928	SOUTHCOTT,STEPHANIE	RIO SECO	ALS SPORT SHOP	60.34	Extra PE shirts for SED families.
				<u>1,723.95</u>	
20220922	STARKEY,MARK	INFORMATION TECHNOLOGY	AMZN MKTP US*1U4SL8ZS1	52.34	Two 6th Gen iPad AAC devices.
20220925	STARKEY,MARK	INFORMATION TECHNOLOGY	AMZN MKTP US*1U98Q5PV0	232.60	Ten AAC iPad Mini cases.
20220927	STARKEY,MARK	INFORMATION TECHNOLOGY	AMZN MKTP US*1U1QQ02H0	581.10	Astrobrights colored card stock 20 packs of 250 Planetary Purple.
				<u>866.04</u>	
20220915	TOMLINSON,ANGELA	COMMUNITY COLLABORATIVE	TARGET 00014852	39.98	Diapers for homeless family.
20220915	TOMLINSON,ANGELA	COMMUNITY COLLABORATIVE	TARGET 00014852	38.71	Collaborative supplies (binders, post its, pens).
20220927	TOMLINSON,ANGELA	COMMUNITY COLLABORATIVE	SQ *PEPPER DRIVE PTA	44.00	Jacket for homeless student.
				<u>122.69</u>	
				<u><u>29,189.32</u></u>	

Consent Item E.2.5. Acceptance of Donations, Grants, and Bequests  
 Prepared by Karl Christensen  
 November 1, 2022

**BACKGROUND:**

Board of Education policy #3290 specifies that gifts and donations, with a value over \$50, must be officially received by the Board of Education. The following donations, grants, and/or bequests have been offered to the District:

<i>Item</i>	<i>Approximate Value</i>	<i>Received From</i>	<i>Designated For Use At</i>
<b>DONATIONS</b>			
Funds to Support the Instructional Program and Supplement Classroom Supplies	\$630.00	Mary Hayward	Chet F. Harritt School
<b>GRANTS</b>			
(None)			
<b>BEQUESTS</b>			
(None)			
<b>TOTAL RECEIVED</b>	<b>\$630.00</b>		

**RECOMMENDATION:**

Administration recommends acceptance of the donations, grants, and/or bequests listed above for the District and authorization to send a letter of appreciation on behalf of the governing Board.

This recommendation supports the following District goal(s):

<b>SUPPORTED</b>	<b>STRATEGIC OBJECTIVE</b>	<b>DESCRIPTION</b>
✓	Educational Achievement	Assure the highest level of educational achievement for all students
✓	Fiscal Accountability	Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility

**FISCAL IMPACT:**

The donations, grants, and/or bequests listed above are valued at \$630.00.

**STUDENT ACHIEVEMENT IMPACT:**

This is a fiscal item. All fiscal resources impact student achievement.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

Agenda Item E.2.5.

Consent Item E.2.6.  
Prepared by Karl Christensen  
November 1, 2022

Approval to Submit Application for PL 81-874 and  
Designation of Authorized Representative

**BACKGROUND:**

PL 81-874 Federal Impact Aid is available to districts for students whose parents live or work on military bases or at other federal facilities. Part of the application process for obtaining the PL 81-874 money requires that we receive approval for the application process, which is prepared online in January, from our Board of Education. The Board is also required to name an authorized District representative.

**RECOMMENDATION:**

It is recommended that the Board of Education approve filing the application for PL 81-874 Federal Impact Aid funds for fiscal year 2022-23 and name Karl Christensen, Assistant Superintendent of Business Services, as the authorized District representative.

This recommendation supports the following District goal:

<b>SUPPORTED</b>	<b>STRATEGIC OBJECTIVE</b>	<b>DESCRIPTION</b>
✓	Fiscal Accountability	Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility

**FISCAL IMPACT:**

Estimated revenue of \$120,000. For 2021-22, the District received \$135,841 in Federal Impact Aid funds.

**STUDENT ACHIEVEMENT IMPACT:**

This is a fiscal item. All fiscal resources impact student achievement.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

Agenda Item E.2.6.

Consent Item E.2.7.  
Prepared by Karl Christensen  
November 1, 2022

Approval of Agreement with G. Wayne Oetken &  
Associates for Consulting Services Related to New  
Residential Developments

**BACKGROUND:**

HomeFed Corporation (“Developer”) owns 2,636 acres of land in the Northwest portion of Santee known as Fanita Ranch. The Developer is in the process of submitting various documents to the City of Santee for development of Fanita Ranch as a master-planned community. When developed, Fanita Ranch will result in approximately 3,000 residential units and will significantly impact District enrollment.

In order to ensure that classrooms are available to serve students generated from these new homes, it is necessary to negotiate a Mitigation Agreement with the Developer. On October 17, 2017 and August 20, 2019, the Board of Education approved agreements

Mr. Oetken is an expert in the area of school facilities planning and funding. On October 17, 2017 and August 20, 2019, the Board approved agreements with Mr. Oetken for consulting services related to the Fanita Ranch development. Administration recommends extending the agreement with his consulting firm, G. Wayne Oetken & Associates, to continue to assist the District in negotiating a Mitigation Agreement with HomeFed Corporation.

The District will be working with HomeFed to incorporate provisions to reimburse the District for its costs for consultants assisting the District with the Mitigation Agreement.

**RECOMMENDATION:**

It is recommended that the Board of Education Approve/Ratify the Agreement with G. Wayne Oetken & Associates for Consulting Services related to New Residential Developments.

This recommendation supports the following District goal(s):

<b>SUPPORTED</b>	<b>STRATEGIC OBJECTIVE</b>	<b>DESCRIPTION</b>
✓	Learning Environment	Provide a safe, engaging environment that promotes creativity, innovation, and personalized learning
✓	Fiscal Accountability	Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility

**FISCAL IMPACT:**

The fiscal impact is \$165 per hour for services; plus reimbursement of mileage and meal expenses approved by the District to be funded from Developer Fees not to exceed \$10,000.

**STUDENT ACHIEVEMENT IMPACT:**

This is a fiscal item. All fiscal resources impact student achievement.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

Agenda Item E.2.7.

## AGREEMENT FOR CONSULTING SERVICES

THIS AGREEMENT is made between **Santee School District** (the “District”) and **G. Wayne Oetken & Associates**, an independent contractor, PO Box 1161, La Mesa, CA, 91944-1161 (“Consultant”).

WHEREAS, Consultant is skilled and experienced in the field of public school facilities, long range planning, growth mitigation agreement negotiation, business, and fiscal operations; and

WHEREAS, the District is anticipating a period of growth in student population generated from a pending major development project; and

WHEREAS, growth in the student population will require additional school facilities; and

WHEREAS, the District requires additional resources to provide the necessary facilities; and

WHEREAS, inasmuch as G. Wayne Oetken & Associates has recognized skills in the field of community and school growth, demographics and facilities planning, the District wishes to utilize the services of G. Wayne Oetken & Associates to assist with analysis of projected student population growth and resulting need for additional facilities and a Mitigation Agreement with the developer; and

THEREFORE, in consideration of mutual covenants, conditions, and promises contained herein, the District and Consultant agree as follows:

1. Services to be Performed

- A. The primary service objective of the Consultant will be to assist the District in negotiating a Mitigation Agreement between the District and HomeFed (Developer of the Fanita Ranch Project), which will enable the District to provide school facilities for new students generated by this project concurrent with need.

In assisting the District with this Mitigation Agreement, the Consultant will communicate with:

- The District’s Administration and Governing Board
- The District’s Legal Counsels
- The District’s Other Consultants
- HomeFed, Fanita Ranch Project Staff
- City of Santee Staff
- County of San Diego Staff

2. Payment for Services

- A. The District shall pay Consultant a fee of \$165.00 per hour for services set forth in Section 1, payable monthly upon receipt of invoices from the Consultant, not to exceed \$10,000.

3. Reimbursable Expenses

- A. The District shall reimburse Consultant for the following incidental expenses:
- Mileage expended in carrying out his duties at the current IRS standard mileage rate per mile, billed monthly by Consultant.
  - Meals associated with Business Meetings.
- B. Consultant shall submit an invoice and adequate receipts and documentation as requested by the District to support reimbursement of all reimbursable expenses.

4. Term

The Consulting Services to be provided under this Agreement shall commence on October 1, 2022 and will end on December 31, 2023 unless extended by the parties in a written amendment.

5. Consultant's Capacity and Responsibilities

- A. It is expressly understood that Consultant is an independent contractor and not the agent, partner, or employee of the District. Consultant is not an employee of the District and is not entitled to tax withholding, Workers Compensation, unemployment compensation, or any employee benefits, statutory or otherwise. The District recognizes that Consultant has contracts with other school districts and may perform services for those entities during the term of this contract.
- B. Consultant shall not have the authority to enter into any contract or agreement to bind the District and shall not represent to anyone that Consultant has such authority.

6. Confidentiality of Information

- A. Consultant agrees to keep confidential and not disclose to third parties any confidential information provided by the District pursuant to this Agreement unless Consultant has received the prior written consent of the District to make such disclosure. This obligation of confidentiality does not extend to any information that:



1. Was in the possession of Consultant at the time of disclosure by the District, directly or indirectly;
2. Is or shall become, through no fault of Consultant, available to the general public; or
3. Is independently developed and hereafter supplied to Consultant by a third party without restriction or disclosure.

B. This provision shall survive expiration and termination of this Agreement.

7. Property Rights and Reports

A. Consultant agrees that any reports, documentation, copyrightable work, discoveries, inventions, or improvements developed by Consultant solely or with others, resulting from the performance of Consulting Services pursuant to this Agreement, are the property of the District, and Consultant agrees to assign all rights therein to the District.

B. This provision shall survive expiration and termination of this Agreement.

8. Assignment

Consultant may not assign, transfer, convey, subcontract, or otherwise dispose of his interest or delegate any part of his duties hereunder without the prior written consent of the District.

9. Indemnification

To the fullest extent permitted by law, each party shall indemnify and hold harmless the other party and any agents and employees of it from and against claims, damages, losses, and expenses, including but not limited to attorneys' fees, arising out of or resulting from performance of the work, provided that such claim, damage, loss, or expense is attributable to bodily injury, sickness, disease, or death, or to injury to or destruction of tangible property including loss of use resulting therefrom, but only to the extent caused in whole or in part by negligent acts or omissions of the indemnifying party. Such obligation shall not be construed to negate, abridge, or reduce other rights or obligations of indemnity which would otherwise exist as to a party or person described herein.

10. Termination

A. Either party may at any time and for any reason terminate this Agreement upon not less than 30 days prior written notice to the other party.

B. The District may terminate this Agreement at any time for breach thereof by Consultant.

11. Coordination

Consultant shall cooperate with such consultants, persons, or entities as the District shall designate from time to time in connection with the services to be performed by Consultant hereunder; and Consultant agrees to meet with such consultants and other persons or entities at such times as the District may require

12. Notices

Any notice, approval, consent, acceptance, request, bill, demand, or statement hereunder from either party to the other shall be in writing and shall be deemed given when deposited with the United States Postal Service with regular mail postage thereon fully paid, or delivered by hand from one party to the other with an appropriate receipt obtained, addressed as follows:

If to the District, to:

Santee School District  
9625 Cuyamaca Street  
Santee, CA 92071

If to Consultant, to:

G. Wayne Oetken & Associates  
PO Box 1161  
La Mesa, CA 91944-1161

13. Captions or Headings

The captions or headings of the various articles, paragraphs, and subparagraphs contained in this Agreement are intended for convenience and for reference purposes only and in no way define, limit, or describe the scope or intent of this Agreement or in any way affect this Agreement.

14. Miscellaneous

A. If this Agreement contains any unlawful provisions not an essential part of the Agreement and which appear not to have been a controlling or material inducement to the making hereof, the same shall be deemed to be of no effect, and the same shall, upon the application of either party, be stricken from this Agreement without affecting the binding force of the Agreement as it shall remain after omitting such provisions.

- B. This Agreement shall be construed and enforced in accordance with the laws of the State of California.
- C. It is expressly understood by the parties hereto that any dispute hereunder, unless settled by the parties, shall be resolved by legal action brought in the Superior Court of the State of California.
- D. This Agreement constitutes the entire agreement between the parties and incorporates all prior understandings in connection with the subject matter hereof. This Agreement may not be changed, waived, or discharged except by an instrument in writing signed by the party against whom such change, waiver, or discharge is sought to be enforced.

IN WITNESS WHEREOF, the District and Consultant have executed this Agreement by and through their respective representatives as of the date first above written.

Dated: \_\_\_\_\_

**THE DISTRICT**

SANTEE SCHOOL DISTRICT

By: \_\_\_\_\_

Karl Christensen

Its Assist Superintendent, Business Svcs

Dated: \_\_\_\_\_

**CONSULTANT**

G. WAYNE OETKEN & ASSOCIATES

By: \_\_\_\_\_

G. Wayne Oetken

Its Proprietor

Consent Item E.3.1.

Approval of Agreement with Western Governors  
University for Student Teacher Placement

Prepared by Dr. Stephanie Pierce  
November 1, 2022

**BACKGROUND:**

Santee School District has entered into cooperative agreements with various universities in the past to provide field laboratory classroom placement for student teachers and interns. Santee School District has received a Student Teacher Agreement from Western Governors University for this purpose. The term of this agreement shall commence on November 1, 2022 and continue through November 1, 2025.

**RECOMMENDATION:**

Administration recommends that the Student Teacher Agreement with Western Governors University for teacher education fieldwork be approved by the Board of Education.

This recommendation supports the following District goal:

- Implement a staff development plan as the cornerstone of employee performance and growth.

**FISCAL IMPACT:**

There is no fiscal impact to the district.

**STUDENT ACHIEVEMENT IMPACT:**

This agreement supports student learning by placing interns and student teachers in the classroom for directed teaching and provides students with an additional instructional resource.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_ Agenda Item E.3.1.



# Western Governors University

4001 South 700 East, Suite 700, SLC, UT 84107

## STUDENT TEACHING LETTER OF AGREEMENT - CALIFORNIA

### Tier 1: Primary Partner

This Student Teaching Letter of Agreement (Agreement) is made between Western Governors University, a Utah nonprofit corporation (WGU), and Santee School District ("District"), and is effective as of the date of the signature below ("Effective Date").

Thank you for working with Western Governors University (WGU) for the placement of student teachers. Our goal is to establish a relationship of collaboration that benefits your district/school and WGU Teacher Candidates, and that allows us to work together for continuous improvement. We look forward to working together for the benefit of your future educators.

WGU is regionally accredited by the Northwest Commission on Colleges and Universities (NWCCU), and the WGU Teacher Education programs are further accredited by the Council for the Accreditation of Educator Preparation (CAEP) and the Association for Advancing Quality in Educator Preparation (AAQEP). WGU represents that each Teacher Candidate assigned to the District for Student Teaching is validly enrolled in an approved WGU credentialing program and meets the District's background requirements.

#### A. Mutual Expectations

A Primary Partner is a district/school where WGU places Teacher Candidates for a Field Experience with Cooperating Teachers, with an aim to co-construct a mutually beneficial arrangement for clinical preparation and the continuous improvement of Teacher Candidates, and to share accountability for Teacher Candidate outcomes. The school administrator and Cooperating Teacher will have the opportunity to provide critical feedback to inform program improvement through surveys at the end of each cohort.

#### B. Definitions

For the purposes of this Agreement, capitalized terms will have the following meanings:

- Teacher Candidate refers to a student enrolled in a WGU program leading to an education credential.
- Cooperating Teacher (or host teacher) refers to a District employee who is the teacher-of-record in the classroom where the Teacher Candidate is assigned. A Cooperating Teacher may or may not be a Clinical Supervisor.
- Clinical Supervisor refers to a present or former employee of District, retired educator, or any other individual meeting the criteria of "supervisor" established by WGU for this position, and engaged by WGU or District, to supervise a Teacher Candidate's progress during a minimum of six observations. WGU shall be responsible for the selection, assignment, training, and compensation of Clinical Supervisors. WGU welcomes nominations of Clinical Supervisors by the District/school.
- Preclinical Experience refers to the active participation by a Teacher Candidate in a wide range of in-classroom experiences in order to develop the skills and confidence necessary to be an effective teacher and prepare for Student Teaching. Students reflect on and document at least 75 hours of in-classroom observations (15 hours of which must involve direct engagement with students in a classroom) leading up to Student Teaching.
- Student Teaching (or demonstration teaching) refers to the greater of the then-current WGU full-time and continuous requirement in California (currently 13 weeks, or 16 weeks for special education) or the State's and/or District's minimum requirement for Student Teaching. Student Teaching shall satisfy all applicable WGU and State requirements.
- Field Experience refers collectively to the Preclinical Experience and Student Teaching.

### **C. Cooperating Teacher Standards**

District, with the input of WGU, will provide the Teacher Candidate with a Student Teaching assignment in a school and classes of District under the direct supervision and instruction of a Cooperating Teacher that meets the following minimum requirements:

- Has documented completion of training/professional development equivalent to 10 hours that includes: a two-hour orientation to the program curriculum, and eight hours of training in effective supervision approaches such as cognitive coaching, adult learning theory, and current content-specific pedagogy and instructional practices, as required by the California Commission on Teacher Credentialing (CTC);
- Holds a teaching credential or license for the subject area and/or grade level being taught;
- Has a minimum of three years of teaching experience, five years preferred, with two or more years teaching in the placement school and/or District, and have strong evaluations;
- Evidence of positive impact on student learning in the classroom as demonstrated by ratings at or above effective when a state, district, or school provides such ratings;
- Successfully and with positive impact mentored student teachers, colleagues, and/or other adults;
- Competently uses technology for communicating via email and completing online evaluation forms; and
- Consistently models the dispositions and ethical considerations expected of WGU Teacher Candidates:
  - Caring and considerate
  - Affirming of diversity and cross-culturally competent
  - Reflective practitioner
  - Equitable and fair
  - Committed to the belief that all students can learn
  - Collaborative
  - Technologically proficient
  - Professional leadership

### **D. WGU Responsibilities**

WGU will:

- Select qualified Teacher Candidates who have been prepared with the appropriate educational background, knowledge, skills, and professional disposition to participate in Field Experience.
- Pay an honorarium per Teacher Candidate, either directly to the Cooperating Teacher or to the District, for the Cooperating Teacher's services. The Cooperating Teacher may also receive professional development hours connected to the successful completion of WGU Cooperating Teacher training.
- Require Teacher Candidates to: (i) complete a background check acceptable to District, and (ii) have a current Tuberculosis (TB) Risk Assessment and/or examination. Upon request, Teacher Candidates will be required to provide documentation to District prior to participating in Field Experience activities.
- Provide opportunities for feedback regarding improvement of WGU Teacher Candidate preparation.
- Provide professional development training to Cooperating Teachers regarding WGU processes and procedures.
- Maintain an online site for support, resources, and training for Cooperating Teachers.

- Facilitate a cohort seminar in which Teacher Candidates will participate with a community of peers to receive support during Student Teaching and the final performance assessment.

#### E. District Responsibilities

District, or school administrator, will:

- Nominate one or more qualified Cooperating Teacher(s) by providing a completed copy of the Student Teacher Acceptance Form to the WGU Field Placement Team.
- Allow the Clinical Supervisor access to the host school and classroom for the specific purpose of observing Teacher Candidates. Clinical supervision may include an in-person site visit, video capture, or synchronous video observation.
- Provide Teacher Candidates with any District policies and procedures to which they are expected to adhere to during the Field Experience and while on District premises.
- Through the involvement of the Cooperating Teacher, participate with the Clinical Supervisor and Teacher Candidates in two evaluations: one mid-way through Student Teaching, and a Final Evaluation at the end of Student Teaching. WGU shall be responsible for the format of the evaluations.
- Provide Teacher Candidates opportunities to observe, assist, tutor, instruct, implement effective teaching strategies, and conduct research, as appropriate, during the Field Experience.
- Provide, when possible, opportunities for Teacher Candidates to use technology to enhance student learning and monitor student progress and growth.
- Provide, when possible, opportunities for Teacher Candidates to experience working with diverse student populations including English Language Learners and Students with Exceptional Learning Needs.
- Require Cooperating Teachers to complete and document training/professional development equivalent to 10 hours that includes: a two-hour orientation to the program curriculum, and eight hours of training in effective supervision approaches such as cognitive coaching, adult learning theory, and current content-specific pedagogy and instructional practices, as required by the California CTC.
- Encourage administrators and Cooperating Teachers to participate in WGU's Feedback Surveys (offered at the end of the Spring and Fall Cohorts) to report on Teacher Candidate quality and preparation and to provide program feedback to WGU for continuous improvement.

#### F. Additional Terms

- **Term.** This Agreement shall commence on the Effective Date and shall continue for three (3) years from the Effective Date, or until such time as either party gives the other party thirty (30) days advance written notice of its intent to terminate the Agreement; provided, however, that all Teacher Candidates at District as of the date of such notice shall be permitted to complete their Student Teaching.
- **Points of Contact.** Each party shall designate a point of contact between the parties for communication and coordination of Student Teaching. Contact information is set forth following the signature block.
- **Education Records.**
  - District acknowledges that the education records of assigned Teacher Candidates are protected by the Family Educational Rights and Privacy Act (FERPA), and agrees to comply with FERPA and limit access to those employees or agents with a need to know. Pursuant to FERPA, and for the purposes of this Agreement, WGU hereby designates District as a "school official" with a legitimate educational interest in such records.
  - WGU shall instruct Teacher Candidates of the necessity of maintaining the confidentiality of all District student records. District shall not grant Teacher Candidates or WGU employees access to individually identifiable student information unless the affected student's parent or guardian has first given written consent using a form approved by District that complies with FERPA and other applicable law.

- **Video Recordings.**

During Student Teaching, Teacher Candidates complete a teacher performance assessment, which measures Teacher Candidate readiness to teach. A teacher performance assessment is designed for Teacher Candidates to submit real artifacts—lesson plans, video, and student work samples—to show the authenticity of the local teaching context and the way the Teacher Candidates respond to students when teaching in a real setting. In order to collect artifacts required for a teacher performance assessment, Teacher Candidates may be required to submit video recordings of themselves teaching in the classroom.

Additionally, recordings provide WGU an avenue to evaluate the performance of Teacher Candidates, and the Teacher Candidates with opportunities to evaluate themselves, reflect, and improve their instruction.

WGU provides the following guidelines to Teacher Candidates. District understands that Teacher Candidates are not employees or agents of WGU and that any further precautions regarding the privacy of the District's students should be agreed directly between the District and Teacher Candidates.

*Teacher Candidate Guidelines*

- Secure appropriate permission from the parents/guardians of your students and from adults who appear in the video recording.
  - To protect confidentiality, remove your name and use pseudonyms or general references (e.g., "the district") for your state, school, district, and cooperating teacher. Mask or remove all names on any typed or written material (e.g., commentaries, lesson plans, student work samples) that could identify individuals or educator preparation programs. During video recording, use only the first names of students.
  - You must follow appropriate protocol to submit recordings to WGU.
  - You may not display the video publicly (i.e., personal websites, YouTube, Facebook).
  - You may not use any part of the recordings for any personal or professional purposes outside of performance evaluation.
  - You must destroy all video recordings once the evaluation is complete.
- **Right to Accept or Terminate a Placement.** District may refuse to accept for placement, or may terminate the placement, of any Teacher Candidate based upon its good faith determination that the Teacher Candidate is not meeting performance standards or is otherwise deemed unacceptable to District. In such cases, District shall notify WGU in writing and shall state the reasons for such decision.
  - **WGU Insurance.** WGU warrants and represents that it provides and maintains general liability insurance with limits of at least \$1,000,000 per occurrence and \$2,000,000 annual aggregate and, upon District's request, shall provide a certificate of insurance as evidence of coverage. WGU shall maintain, at its sole expense, workers' compensation insurance as required by law.
  - **Professional Liability Insurance.** Teacher Candidates will be responsible for procuring and maintaining, at their own expense, professional liability insurance for the duration of the Field Experience with minimum limits of: (i) \$1,000,000 per occurrence and \$3,000,000 annual aggregate, (ii) \$2,000,000 per occurrence and \$2,000,000 annual aggregate.
  - **Status of Parties.** Nothing in this Agreement is intended to or shall be construed to constitute an agency, employer/employee, partnership, or fiduciary relationship between the parties. Neither party will have the authority to, and will not, act as agent for or on behalf of the other party or represent or bind the other party in any manner.
  - **Non-Discrimination.** Both parties agree to fully comply with all applicable non-discrimination laws of District's state and municipality, and of the United States. Both parties will accept, assign, supervise and evaluate qualified Teacher Candidates regardless of race, sex, sexual orientation, creed, national origin, age, disability, veteran status, or any other basis protected by law.
  - **Entire Agreement.** This Agreement represents the entire understanding between the parties and supersedes all prior oral or written agreements, and no modification shall be valid unless in writing and



signed by both parties. No Teacher Candidate or other third party shall be a beneficiary of or have any right to enforce the terms of this Agreement.

IN WITNESS WHEREOF, the parties have executed this Agreement as of the Effective Date.

**WGU**

By: Stacey Ludwig Johnson  
Title: VP, Academic Operations, Teachers College

**Point of Contact:**

Email: [fieldplacement@wgu.edu](mailto:fieldplacement@wgu.edu)  
Phone: 866-889-0132 (Option 1)

For legal notices:

General Counsel  
Western Governors University  
4001 South 700 East, Suite 700  
Salt Lake City, UT 84107-2533

**DISTRICT**

By: \_\_\_\_\_  
Title: \_\_\_\_\_  
Date: \_\_\_\_\_

**Point of Contact:**

Email:  
Phone:

For legal notices:

Consent Item E.3.2.

Approval of Memorandum of Understanding with Azusa Pacific University for Adapted Physical Education Fieldwork

Prepared by Dr. Stephanie Pierce  
November 1, 2022

**BACKGROUND:**

Santee School District has entered into cooperative agreements with various universities in the past to provide fieldwork for graduate students. Santee School District has received an agreement from Azusa Pacific University to provide teaching experience through fieldwork in schools and classes for adapted physical education. The terms of the agreement shall be from December 15, 2022 through June 30, 2027.

**RECOMMENDATION:**

Administration recommends that the Memorandum of Understanding from Azusa Pacific University for adapted physical education fieldwork be approved by the Board of Education.

This recommendation supports the following District goal:

- Implement a staff development plan as the cornerstone of employee performance and growth.

**FISCAL IMPACT:**

There is no fiscal impact to the district.

**STUDENT ACHIEVEMENT IMPACT:**

This agreement supports student learning by placing interns and student teachers in the classroom for directed teaching and provides students with an additional instructional resource.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

Agenda Item E.3.2..



School of Behavioral and Applied Sciences

## MEMORANDUM OF UNDERSTANDING

**THIS AGREEMENT** entered into by and between **Azusa Pacific University**, a California non-profit religious corporation, hereinafter called the **UNIVERSITY**, and **Santee School District**, hereinafter called the **DISTRICT**:

### WITNESSETH

**WHEREAS**, the governing board of a school district may enter into agreements with a college or university approved by the Commission on Teacher Credentialing as a teacher education institution (Ed. Code Section 44227), to provide educational field experiences as may be called for in the requirements of the various authorized credentials for public school service; and

**WHEREAS**, any such agreement may provide for the payment in money or in services for the services rendered by the school district of an amount not to exceed the actual cost to the school district of the services rendered; and

**WHEREAS**, the University operates fully-accredited educational programs for its candidates; and

**WHEREAS**, it is to the mutual benefit of the University and the District to make a program of educational fieldwork experiences available to the University's candidates at the District's facilities.

**NOW, THEREFORE**, it is mutually agreed upon between the parties as follows:

### GENERAL TERMS AND CONDITIONS

- 1. Term.** The term of this agreement shall commence on **December 15, 2022**, and extend for a period of four and one-half (4.5) years, terminating on **June 30, 2027**.
- 2. Termination.** Notwithstanding anything herein contained to the contrary, either party may terminate this agreement with thirty (30) days written notice to the undersigned. In the event of early termination of this agreement, candidates who have not yet completed their K-12 Educational field experience assignment in the District may complete their assignment at the discretion of the University. Nothing in this agreement shall limit the right of the University, acting in its sole discretion, to remove a candidate from the K-12 setting at any time.
- 3. Amendments.** The provisions of this agreement may be altered, changed, or amended, by mutual written consent of the parties hereto.
- 4. Execution.** This agreement may be executed in one or more counterparts, all of which shall

constitute one and the same document. Counterparts may be exchanged by facsimile or email. Each counterpart, whether an original signature or a facsimile copy, shall be deemed an original as against any Party who signed it.

## 5. Insurance.

- a. The District shall maintain minimum insurance coverage for Worker's Compensation, including Employer's Liability, covering its employees. The University shall maintain minimum insurance coverage for Worker's Compensation, including Employer's Liability, covering its employees and candidates.
- b. The District shall carry professional liability insurance coverage in the amount of \$1,000,000 per limit and \$3,000,000 in the aggregate, for its employees and agents. The University shall carry professional liability insurance coverage in the amount of \$1,000,000 per limit and \$3,000,000 in the aggregate, for its employees, agents, and candidates. The District shall maintain general liability insurance coverage in the amount of \$1,000,000 per incident and \$3,000,000 in the aggregate, covering its employees and agents. The University shall maintain general liability insurance coverage in the amount of \$1,000,000 per incident and \$3,000,000 in the aggregate, covering its employees, agents, and candidates.
- c. The District maintains proof of all insurance coverage and will provide said proof to the University upon request. The University maintains proof of all insurance coverage and will provide said proof to the District upon request.
- d. The employment status of candidates and the responsibility for insurance coverage for candidate activities depends upon the status of the candidates as set forth below:
  - i. Candidates Participating in Unpaid K-12 Educational Field Experience not at Candidate's Place of Employment: If the University's candidates are participating in an unpaid K-12 educational field experience not at his or her place of employment, it is understood that the University's candidates are fulfilling specific requirements for field experiences as part of a degree or credential program requirement, and therefore, the University's candidates do not thereby become employees of the District by virtue of their field experience. The University shall be responsible for providing insurance coverage for such candidates, pursuant to Sections 5.a and 5.b of this agreement.
  - ii. Candidates Participating in Unpaid K-12 Educational Field Experience at Candidate's Place of Employment: If the University's candidates are participating in an unpaid internship or field experience at his or her place of employment, it is understood by that the University and the District shall keep the field experience and work duties of the University's candidates strictly separate. The University shall be responsible for providing insurance coverage for such candidates' field experience pursuant to Section 5.a and 5.b of this agreement. The District shall be responsible for providing insurance coverage for such candidates' activities as a District employee pursuant to Section 5.a and 5.b of this agreement.
  - iii. Candidates Participating in Paid K-12 Educational Field Experience: If the University's candidates are provided with a nominal stipend from the District intended to reimburse them for estimated expenses related to their field experience, the University's candidates do not thereby become employees of the District, and the University shall be responsible for providing insurance coverage for such candidates pursuant to Sections 5.a and 5.b of this

agreement; however, the District shall be responsible for issuing a Form 1099 reporting the stipend to the Internal Revenue Service. If, however, the University's candidates are paid by the District for their services, then they become employees of the District, and the District is responsible for all employee obligations and for insuring the activities of such candidates under Section 5.a and 5.b of this agreement.

## 6. Confidentiality.

- a. All verbal and written information exchanges, as well as proprietary information relating to business practices, procedures or methods of the District or the project shall remain strictly confidential and shall not be disclosed without consent of the District. The University agrees to notify candidates that they are responsible for respecting and maintaining the confidentiality of all information with respect to all students of the District.
- b. The University and the District agree to comply with the Family Educational Rights and Privacy Act (FERPA) of 1974, and all requirements imposed by or pursuant to regulation of the Department of Education to the end that the rights and privacy of the students enrolled in the District and of their parents are not violated or invaded. This assurance is given to obtain access to individual student data for the purpose of using said data to fulfill assignments or contractual obligations with the District. The provisions of the Family Educational Rights and Privacy Act of 1974 include, but are not limited to ensuring that (a) no identification of students or their parent(s)/guardian(s) by persons other than representatives of the University and required persons performing activities mandated by the California Department of Education, California Commission on Teacher Credentialing (i.e. auditors) is permitted; (b) the individual student data will be destroyed when no longer needed for the purpose(s) for which they were obtained; (c) no access to individual student data shall be granted by the University to any other persons, agency, or organization without the written consent of the pupil's parent/guardian, except for sharing with other persons within the District or representatives of the University, so long as those persons have a legitimate interest in the information; (d) the District will not disclose the candidate records of the University's candidates except to University and District officials who have a legitimate need for the information consistent with their official responsibilities.

**7. Non-Discrimination.** The University and the District agree to make no distinction among candidates covered by this agreement on the basis of race, color, religion, national origin, gender, age, disability, or status as a veteran.

**8. Transportation of Students.** Neither the University nor the District will provide transportation for candidates between the University and the District school. Each candidate shall be responsible for his or her transportation.

**9. Scope of Authority.** The District shall exercise exclusive control over the administration, operation, maintenance and management of the District and its schools, and the University's candidates while they are in residence at the District. Subject thereto, the University shall exercise control and supervision over the operation, curriculum, faculty and candidates of the University within the prescribed framework.

## 10. Indemnification.

- a. The University shall indemnify, save and hold harmless the District, its officers, directors, and employees from and against all obligations, claims and liabilities of any kind under state or federal law (including costs and attorney's fees) that may arise out of negligent acts or omissions of the University, and its officers, directors, candidates and employees during the course and scope of a University candidate's clinical training, but only in proportion to the extent of the

University's responsibility..

- b. The District shall indemnify, save and hold harmless the University, its officers, directors, and employees from and against all obligations, claims and liabilities of any kind under state or federal law (including costs and attorney's fees) that may arise out of negligent acts or omissions of the District, and its officers, directors, or employees during the course and scope of a University candidate's clinical training, but only in proportion to the extent of the District's liability.

## 11. Scope of Work.

### **ADAPTED PHYSICAL EDUCATION FIELDWORK**

"Fieldwork" as used herein and elsewhere in this agreement means active participation in the duties and functions of teaching adapted physical education under the direct supervision and instruction of employees of the District (a) holding valid credentials and authorizations issued by the Commission on Teacher Credentialing, other than emergency or intern credentials, authorizing them to serve as adapted physical education teachers in the schools or classes in which the fieldwork is provided and (b) having completed a minimum of three years of successful teaching experience.

The District shall provide teaching experience through fieldwork in schools and classes of the district for candidates who are assigned by the University to fieldwork in schools or classes of the District. Such fieldwork shall be provided in such schools or classes of the District, and under the direct supervision and instruction of such employees of the District, as the District and the University through their duly authorized representatives may agree upon.

The District may, for good cause, refuse to accept for fieldwork any candidate of the University assigned to fieldwork in the District and upon request of the District, made for good cause, the University shall terminate the assignment of any candidate of the University to fieldwork in the District.


The University will ensure candidates who participate in fieldwork hold a Baccalaureate degree or higher from a regionally accredited institution of higher education and have satisfied the additional requirements of (a) passing the CBEST exam, (b) demonstrating Subject Matter Competence, (c) meeting U.S. Constitution, (d) possessing a valid certificate of clearance, (e) have a negative TB test within 2 years of the end date of the fieldwork assignment, (f) passing applicable Teaching Performance Assessments, and (g) passing core coursework in the adapted physical education added authorization program.

An assignment of a candidate of the University to fieldwork in schools or classes of the District shall be, at the discretion of the University for a minimum of 35 hours for the first University term of fieldwork, and a minimum of 35 hours for the second University term of fieldwork. Fifty (50)

[continued on next page]

percent of fieldwork hours shall be completed at preschool and elementary school sites, and fifty percent of fieldwork shall be completed at secondary (i.e., middle and high) school sites.

The following signatures hereby indicate approval of this agreement:

<b>Azusa Pacific University</b>		<b>Santee School District</b>	
By:		By:	
Name:	<b>Deshonna Collier-Goubil</b>	Name:	
Title:	<b>Interim Dean</b> School of Behavioral and Applied Sciences	Title:	
Date:	10 / 20 / 2022	Date:	
Address:	<b>Azusa Pacific University</b> 901 E. Alost Avenue, P.O. Box 7000 Azusa, CA 91702	Address:	

<b>TITLE</b>	Revised APE MOU_Santee School Dist
<b>FILE NAME</b>	Santee School Dis...10-20-22 to s.pdf
<b>DOCUMENT ID</b>	e1f7c6a2f3b46f88ed9030a5be81c7ebf0ec0b6c
<b>AUDIT TRAIL DATE FORMAT</b>	MM / DD / YYYY
<b>STATUS</b>	● Signed

Document History



SENT

**10 / 20 / 2022**  
18:48:58 UTC-7

Sent for signature to Deshonna Collier-Goubil (dcollier@apu.edu) from essadjuncts@apu.edu  
IP: 172.248.119.172



VIEWED

**10 / 20 / 2022**  
19:00:42 UTC-7

Viewed by Deshonna Collier-Goubil (dcollier@apu.edu)  
IP: 174.195.130.62



SIGNED

**10 / 20 / 2022**  
19:00:55 UTC-7

Signed by Deshonna Collier-Goubil (dcollier@apu.edu)  
IP: 174.195.130.62



COMPLETED

**10 / 20 / 2022**  
19:00:55 UTC-7

The document has been completed.



Consent Item E.3.3.

Approval of Student Placement Agreement  
with California State University, Chico

Prepared by Dr. Stephanie Pierce,  
November 1, 2022

**BACKGROUND:**

Santee School District has entered into cooperative agreements with various universities in the past to provide field laboratory classroom placement for practicum students, student teachers, and interns. Santee School District has received a Student Placement Agreement with California State University, Chico for this purpose. The terms of the agreement shall commence on November 1, 2022 and continue through November 1, 2027.

**RECOMMENDATION:**

Administration recommends that the proposed Student Placement Agreement with California State University, Chico be approved by the Board of Education.

This recommendation supports the following District goal:

- Implement a staff development plan as the cornerstone of employee performance and growth.

**FISCAL IMPACT:**

There is no fiscal impact to the District.

**STUDENT ACHIEVEMENT IMPACT:**

This agreement supports student learning by placing a student teacher in the classroom for directed teaching and provides students with an additional instructional resource.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

Agenda Item E.3.3.



**Student Placement Agreement  
between  
California State University, Chico and  
Santee School District**

This agreement (“Agreement”) is between the Trustees of the California State University on behalf of California State University, Chico (“University”) and Santee School District (Organization”). In consideration of the mutual promises set forth below, the University and Organization (“Parties”) agree as follows:

**I. Organization’s Responsibilities**

- A. Identify the student’s supervisor. The supervisor agrees to meet with the student regularly to facilitate the student’s learning experience, provide support, review progress on assigned tasks, verify service hours, and give feedback.
- B. Provide an orientation that includes a site tour; an introduction to staff; a description of the characteristics of and risks associated with the Organization’s operations, services and/or clients; a discussion concerning safety policies and emergency procedures; patient confidentiality and HIPAA privacy and security (if applicable); and information detailing where students check in and how they log their time.
- C. Provide the student with a written description of the student’s tasks and responsibilities.
- D. Provide appropriate training, personal protective equipment, materials and work area for students prior to students performing assigned tasks or working with the Organization’s clients. Appropriate training shall include, but not be limited to, pandemic training as it relates to the student’s learning activities.
- E. Inform the student of the need for a background check, fingerprinting and/or a tuberculosis test (if applicable); obtain the student’s fingerprints, background check and/or tuberculosis test (if applicable); and maintain the confidentiality of any results as required by federal and state law.
- F. Evaluate the student if requested by the University and contact the University if the student fails to perform assigned tasks or engages in misconduct.
- G. Notify the University as soon as is reasonably possible of any injury to or illness of a student participating in a learning activity at the Organization.

## **II. University's Responsibilities**

- A. The University will advise the student(s) of their responsibility to:
  - 1. Participate in all training required by the Organization.
  - 2. Exhibit professional, ethical and appropriate behavior when at the Organization.
  - 3. Complete all assigned tasks and responsibilities in a timely and efficient manner.
  - 4. Abide by the Organization's rules and standards of conduct.
  - 5. Maintain the confidentiality of the Organization's proprietary information, records and information concerning its clients.
- B. Create a Learning Plan guiding faculty, student and site supervisor expectations of activities, performance of duties including hours of work required, evaluation of the student and expected learning outcomes.
- C. The University will advise the student that neither the University nor the Organization assumes any financial responsibility in the event he/she is injured or becomes ill as a result of his/her participation in a learning activity at the Organization.
- D. Provide the student with general and professional liability insurance in the amount of \$1,000,000 per occurrence, \$2,000,000 general aggregate. This insurance only applies if both parties have signed this Agreement.
- E. University shall direct Students and University Personnel to respect the confidential nature of the health or personnel information relating to the Organization in accordance with the Health Portability and Accountability Act (HIPPA) and the Family Educational Rights and Privacy Act (FERPA). University shall ensure that all Students and University Personnel working within the Organization and having access to Protected Health Information will receive training on the Health Insurance Portability and Accountability Act of 1996, appropriate to their job function. University shall retain documentation of student training for at least six years. Organization shall adopt and enforce policies and procedures necessary to protect the confidentiality of Student records.

## **III. General Provisions**

- A. This Agreement will become effective as of the date last written below and continue for a period of 5 years unless terminated by either party after giving the other party 30 days written notice of the intent to terminate. If the Organization terminates this Agreement, it will permit any student working at the Organization at the time of termination to complete his/her work. At the 5-year

termination date, the agreement can be renewed once it has been reviewed, updated as applicable and executed by the appropriate parties.

- B. The Organization and the University agree to indemnify, defend and hold harmless each other from any and all liability for any personal injury, damages, wrongful death or other losses and costs, including but not limited to reasonable attorney fees and defense costs, arising out of the negligence or willful misconduct of their respective officers, employees, agents or volunteers in the performance of this Agreement. This paragraph will survive expiration or termination of this Agreement.
- C. Each party agrees to maintain general liability coverage through an insurance policy or programs of self-insurance of at least \$1,000,000 per occurrence, \$2,000,000 aggregate. Insurance policies procured to meet the aforementioned coverage requirement must be placed with insurers with a current A.M. Best rating of at least A: VII. Evidence of coverage shall be provided upon request. The Organization becomes an additional insured to the University student general and professional liability insurance (SAFECLIP/SPLIP) policies upon full execution of this Agreement.
- D. The Organization and the University will meet upon request or as necessary to resolve any potential conflicts and to facilitate a mutually beneficial experience for all involved.
- E. The Organization may dismiss a student if the student violates its standards, mission or goals. The Organization will document its rationale for terminating a student and provide the University with a copy of the rationale upon request.
- F. Students participating in a learning activity at the Organization are not officers, employees, agents or volunteers of the University. Students participating in a learning activity at the Organization are not officers, employees, agents or volunteers of the Organization, unless they are paid by the Organization in which case the Student(s) become employees of the Organization.
- G. Nothing contained in this Agreement confers on either party the right to use the other party's name without prior written permission, or constitutes an endorsement of any commercial product or service by the University.
- H. This Agreement may not be altered unless both parties agree in writing. The parties agree to follow all applicable federal, state, and local laws and regulations, including but not limited to laws prohibiting discrimination and harassment.
- I. Any notices required by this Agreement will be deemed to have been duly given if communicated to the following individuals:

<b>UNIVERSITY:</b>	<b>ORGANIZATION:</b>
Lupita Arim-Law	Name: Mimi McGinty
Buyer II/ Contract Specialist	Title: Director of Special Education
Procurement and Contract Services	
400 West First St.	Address: 9625 Cuyamaca Street
Chico, CA 95929-0244	Santee, CA 92071
(530) 898-5383	Phone: 619-258-2300
<a href="mailto:garim-law@csuchico.edu">garim-law@csuchico.edu</a>	Email: <a href="mailto:mimi.mcginty@santeesd.net">mimi.mcginty@santeesd.net</a>

J. Organization is aware of and informed about the hazards currently known to be associated with the novel coronavirus referred to as “COVID-19.” Organization is familiar with and informed about the Centers for Disease Control and Prevention (CDC) current guidelines regarding COVID-19 as well as applicable federal, state and local government directives regarding COVID-19. Organization to the best of its knowledge and belief, is in compliance with those current CDC guidelines and applicable governmental directives. If the current CDC guidelines or applicable government directives are modified, changed, or updated, Organization will take steps to comply with the modified, changed, or updated guidelines or directives. If at any time Organization becomes aware that it is not in compliance with CDC guidelines or an applicable governmental directive, it will notify University of that fact.

IN WITNESS WHEREOF, this Agreement has been executed by the parties as of the date last written below.

**CALIFORNIA STATE UNIVERSITY, CHICO**

**SANTEE SCHOOL DISTRICT**

\_\_\_\_\_  
 Lupita Arim-Law, Buyer II/Contract Specialist  
 Procurement and Contract Services  
  
 Date: \_\_\_\_\_

\_\_\_\_\_  
 Authorized Signer:  
  
 Title: \_\_\_\_\_  
  
 Date: \_\_\_\_\_

**BACKGROUND:**

The following personnel appointments, changes of status, leave requests, resignations, dismissals, and consultant requests are submitted for Board consideration. Italicized information indicates a change.

**Certificated Staff**

A. New Appointments:

Employee	Location	Class/Step/Position #	Previous Annual Salary	New Annual Salary	Effective Date

B. Temporary Rehires:

Employee	Location	Class/Step/Position #	Previous Annual Salary	New Annual Salary	Effective Date

C. Change of Status/Location:

Employee	Location	Class/Step/Position #	Previous Annual Salary	New Annual Salary	Effective Date
1. McCarthy, Hannah	Hill Creek	III-03 to VI-03 #30015275	\$54,794.00	\$62,457.00	08-17-22

D. Unpaid Leave Requests:

Employee	Location	Class/Step	Reason	Recommendation	Effective Date

E. Resignations:

Employee	Location	Class/Step	Reason	Effective Date

F. 39-Month Reemployment:

Employee	Location	Class/Step	Reason	Effective Date

G. Dismissals:

Employee	Location	Class/Step	Effective Date

**Classified Staff**

H. New Appointments:

Employee	Location	Position/Class/Hours/ Position #	Previous Monthly Salary	New Monthly Salary	Effective Date
1. Herron, Ashley	Hill Creek	Early Childhood Assistant II 18 B / 5.75 hrs #10325059	\$0.00	\$1,934.91	10-17-22
2. Meyer, Rosalie	Sycamore Canyon	Campus Aide 16.5 C / 2.0 hrs #10327470	\$0.00	\$657.37	10-13-22
3. Meyer, Rosalie	Carlton Oaks	Out-of-School Time Group Lead 19.5 A / 4.0 hrs #30001834	\$0.00	\$1,380.60	10-13-22
4. Molnar, Michelle	Pride Academy	Campus Aide 16.5 C / 2.0 hrs #10327472	\$0.00	\$657.37	10-10-22
5. Shelley, Jesse	Rio Seco	Campus Aide 16.5 A / 2.0 hrs #10327464	\$0.00	\$657.37	10-14-22
6. Varley, John	Maintenance and Operations	Custodian II 23 A / 8.0 hrs #10326434	\$0.00	\$3,274.27	10-17-22

7. Velazquez, Kimly	Rio Seco	Instructional Assistant Special Education II 21 A / 6.0 hrs #30008002	\$0.00	\$2,226.90	09-28-22
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I. Rehires:

Employee	Location	Position/Class/Hours/ Position #	Previous Monthly Salary	New Monthly Salary	Effective Date

J. Change of Status/Location:

Employee	Location	Position/Class/Hours/ Position #	Previous Monthly Salary	New Monthly Salary	Effective Date
1. Barron, Gabriela	Sycamore Canyon	Instructional Assistant Special Education II 21 E / 3.5 hrs #30006141 to <i>Instructional Assistant Special Education II 21 E / 6.0 hrs #30019788</i>	\$1,578.85	\$2,706.60	10-03-22
2. Conway, Charles	Carlton Hills to <i>Child Nutrition Services</i>	Campus Aide 16.5 D / 2.5 hrs #10329405 to <i>Food Service Utility Worker 24 A / 3.75 hrs #30019859</i>	\$862.88	\$1,611.36	10-17-22
3. Guida, Deanna	Sycamore Canyon	Instructional Assistant Special Education II 21 D / 3.75 hrs #10327151 to <i>Instructional Assistant Special Education II 21 D / 6.25 hrs #30002176</i>	\$1,611.36	\$2,685.48	10-06-22
4. Impastato, Janine	Sycamore Canyon to <i>Carlton Oaks</i>	Instructional Assistant Special Education II 21 D / 6.0 hrs #30019788 to <i>Instructional Assistant Special Education II 21 D / 6.0 hrs #30020432</i>	\$2,577.90	\$2,577.90	10-03-22
5. Johnson-Watson, April	Sycamore Canyon	Early Childhood Group Leader I 19.5 B / 5.75 hrs #30011613 to <i>Early Childhood Group Leader I 19.5 B / 5.75 hrs #10325020</i>	\$2,084.42	\$2,084.42	10-03-22
6. White-Wehlage, Kimmerlee	Carlton Oaks	Campus Aide 16.5 D / 2.0 hrs #30018223 to <i>Instructional Assistant Special Education II 21 A / 6.0 hrs #30020830</i>	\$690.30	\$2,226.90	09-26-22
7. Yousif, Rasha	Pride Academy	Food Service Worker IA 20 A / 2.5 hrs #30014982 to <i>Instructional Assistant I 20 A / 3.0 hrs #30010769</i>	\$883.46	\$1,009.45	10-17-22

K. Unpaid Leave Requests:

Employee	Location	Position/Class/Hours	Reason	Recommendation	Effective Date

L. Resignations:

Employee	Location	Position	Reason	Effective Date
1. Mitchell, Brandi	Pepper Drive	Campus Aide	Resignation	10-07-22

M. 39-63 Month Reemployment:

Employee	Location	Position/Class/Hours	Effective Date

N. Dismissals:

Employee	Location	Position	Effective Date

**RECOMMENDATION:**

It is recommended that the Board of Education approve the listed personnel appointments, changes of status, leave requests, resignations, dismissals, and consultants.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

Agenda Item E.4.1.



**BACKGROUND:**

Education Code section 45103 allows a governing Board to employ "short term employees" by designating the classification needed and a start and end time for the service. Presented tonight for Board approval are several short-term employment opportunities.

There is currently a need for an Instructional Assistant Special Education II position to support a student who utilizes District transportation services to get to and from school.

**RECOMMENDATION:**

It is recommended that the Board of Education approve short-term employment for the following positions:

- One (1) Instructional Assistant Special Education II position for up to two (2) hours per day; from November 2, 2022 – June 14, 2023

**FISCAL IMPACT:**

The approximate cost to employ the short-term positions are as follows:

- Instructional Assistant Special Education II position – approximately \$36 per position, per day

**STUDENT ACHIEVEMENT IMPACT:**

This is a fiscal item. All fiscal resources impact student achievement.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

Agenda Item E.4.2.

**BACKGROUND:**

From time to time, the Santee School District contracts with individuals to provide various types of general services. Some services are on an as-needed basis billed at an hourly or daily rate, while other services are billed by the job.

**RECOMMENDATION:**

It is recommended that the Board of Education approve the following short-term services agreement:

Vendor Name	Description of Services	Dates (s) of Service	Amount	Funding
Margeaux Weith	Arts Attack Docent	11/01/2022 – 06/30/2023	NTE \$1,000	Cajon Park
Elke Laatz	Arts Attack Docent	11/01/2022 – 06/30/2023	NTE \$1,000	Carlton Oaks
Kimberly Hintz	Arts Attack Docent	11/01/2022 – 06/30/2023	NTE \$600	Chet F. Harritt
Misty Hughitt	Arts Attack Docent	11/01/2022 – 06/30/2023	NTE \$800	Hill Creek
Jennifer Keiser	Arts Attack Docent	11/01/2022 – 06/30/2023	NTE \$1,000	Pepper Drive
Christine Hartpence	Arts Attack Docent	11/01/2022 – 06/30/2023	NTE \$1,000	Rio Seco
William Solis	Arts Attack Docent	11/01/2022 – 06/30/2023	NTE \$600	Sycamore Canyon

This recommendation supports the following District goal:

SUPPORTED	STRATEGIC OBJECTIVE	DESCRIPTION
✓	Fiscal Accountability	Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility

**FISCAL IMPACT:**

The fiscal impact of the Short-Term Services Agreement is detailed in the table above.

**STUDENT ACHIEVEMENT IMPACT:**

This is a fiscal item. All fiscal resources impact student achievement.

**Item F. DISCUSSION AND/OR ACTION ITEMS**

Agenda Item F.

Discussion and/or Action Item F.1.1.  
Prepared by Dr. Kristin Baranski  
November 1, 2022

Appointment of Director, Special  
Education

**BACKGROUND:**

With the recent resignation of Mrs. Mimi McGinty, Administration recommends the appointment of Dr. Brienne Downing, as Director of Special Education in Santee School District.

Dr. Downing has been an exceptional addition to Santee School District since 2016 when she was hired as a Program Specialist and in March 2019, Dr. Downing was appointed as the Special Education Coordinator. She has the educational background and job experiences to perform well in this new role.

**RECOMMENDATION:**

It is recommended the Board of Education approve the appointment of Dr. Brienne Downing, as Director of Special Education, effective November 2, 2022.

**FISCAL IMPACT:**

Based on the salary schedule placement and benefits, this position will cost \$187,362 from the General Fund.

**STUDENT ACHIEVEMENT IMPACT:**

It is the District's intention to provide essential staffing to support the transitions in education for students, staff, and parents.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

Agenda Item F.1.1.

Discussion and/or Action Item F.1.2.  
Prepared by Dr. Kristin Baranski  
November 1, 2022

Appointment of Coordinator,  
Health and Nursing Services

**BACKGROUND:**

With the recent resignation of Mrs. Holly Chisholm, administration conducted a thorough application review and interview process for her replacement and recommends the appointment of Jacqueline Stiles, MSN, RN, PHN, as Coordinator of Health and Nursing Services in Santee School District.

Ms. Stiles has been serving as the District Nurse at Ramona Unified School District since 2014. Prior to that, Ms. Stiles worked at Rady Children’s Physicians Management Services, Rady’s Children’s Hospital and Polinsky Clinic, Navy-Marine Corp Relief Society, and Vista San Diego Center, as a triage registered nurse and nursing coordinator. Ms. Stiles holds a Master of Science in Nursing, a School Nurse Services Credential, and is the current President of the California School Nurses Organization San Diego/Imperial Section.

**RECOMMENDATION:**

It is recommended the Board of Education approve the appointment of Jacqueline Stiles, as Coordinator, Health and Nursing Services, effective December 1, 2022.

**FISCAL IMPACT:**

Based on the salary schedule placement and benefits, this position will cost \$147,747 from the General Fund.

**STUDENT ACHIEVEMENT IMPACT:**

It is the District’s intention to provide essential staffing to support the transitions in education for students, staff, and parents.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

Agenda Item F.1.2.

**BACKGROUND:**

The security of students and staff is of the utmost priority to the District. Administration recommends working with a consultant on emergency services management to help prevent, protect against, mitigate, respond to, and/or recover from incidents that may impact schools.

Stone Campus Safety provides safety, security and emergency management services to institutions of higher education and K-12 school districts. Services include plan facilitation and development, training, emergency exercise development and implementation, consultation and coordination. Dr. Sherry Colgan Stone, Chief Executive Officer, has been consulting with the San Diego County Office of Education Management, Safety, and Security Department since May 2022.

Stone Campus Safety’s scope of work will include:

- Coordination and consultation services for facility security and safety assessments
- Assessment and revision of Emergency Operations Plan (EOP) and other necessary school emergency process and policies
- Develop and conduct exercises for administration and other employees
- Professional development

**RECOMMENDATION:**

It is recommended the Board of Education approve the professional services agreement with Stone Campus Safety, from November 1, 2022 to June 30, 2024.

**FISCAL IMPACT:**

The fiscal impact is \$68,680. This professional services agreement will span two fiscal years. Administration recommends using \$34,000 from the land sale proceeds budget to cover expenses related to the coordination of facility security and safety assessments and \$34,680 from the general fund for the assessment and revision of the EOP and related policies, the implementation of emergency exercise, and all associated professional development for staff.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

Agenda Item F.1.3.

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**PROFESSIONAL SERVICES AGREEMENT**

**THIS PROFESSIONAL SERVICES AGREEMENT** (“Agreement”) is made and entered into this 1ST day of NOVEMBER, 2022 (“Effective Date”) by and between the Santee School District, a public school district of the State of California (“District”), and **STONE CAMPUS SAFETY** (“Consultant”). The District and Consultant are referred to in this Agreement individually as “Party” and collectively as the “Parties.” This Agreement is made with reference to the following facts:

**WHEREAS**, the District requires services and/or advice of a highly specialized and technical nature in connection with certain financial, economic, accounting, engineering, legal, or administrative matters (“Specialized Services”) and such services and advice are not available within the District and cannot be performed satisfactorily by District employees; and

**WHEREAS**, Consultant possesses the necessary expert knowledge, experience, and ability to perform the Specialized Services not available through District personnel, and Consultant is specially trained, experienced, and competent to provide to the District the Specialized Services in one or more of the foregoing areas; and

**WHEREAS**, the District desires to engage Consultant because of Consultant’s special expertise and experience, and Consultant desires to be engaged by the District; and

**WHEREAS**, the District and Consultant desire to reduce to writing the terms and conditions of the District’s engagement of Consultant; and

**NOW, THEREFORE**, in consideration of the mutual covenants set forth below, the Parties hereby agree as follows:

**ARTICLE 1.  
SERVICES TO BE PERFORMED BY CONSULTANT**

**Section 1.1 Performance of Services.**

Consultant agrees to perform consulting services for the District as described in Appendix A to this Agreement (the “Services”) and shall provide other consulting services as may be requested by the District from time to time. The Services may be performed at the Consultant’s offices or at such other location as Consultant chooses, except as may otherwise be provided in Appendix A.

**Section 1.2 Method of Performance and General Supervision.**

Consultant will determine the methods, details, and means of performing the Services required by this Agreement. Subject to the foregoing, the District retains the right to inspect, to stop work, to prescribe alterations and generally to monitor Consultant’s work to ensure its conformity with the terms of this Agreement. For purposes of this Agreement, the District Designee shall be the **SUPERINTENDENT**. and the Consultant Designee shall be **SHERRY**

COLGAN STONE.

**Section 1.3 Employment of Assistants.**

Consultant shall at all times remain solely responsible for the Services to be provided pursuant to this Agreement, regardless of whether Consultant should choose to employ any agent(s), employee(s) or other representative(s) to perform any or all of such Services; provided, however, that because of Consultant’s special expertise and potential contact with students, Consultant shall not subcontract, assign or otherwise transfer any portion of the Services or this Agreement or any interest therein, without the prior written approval of District's Designee in the District's Designee's sole and absolute discretion. In the event that District's Designee delivers to Consultant prior written approval of the use of subcontractors, Consultant acknowledges that all subcontractors shall comply with the terms of this Agreement.

**Section 1.4 Consultant’s Certifications, Representations and Warranties**

Consultant makes the following certifications, representations and warranties for the benefit of the District. Consultant acknowledges and agrees that the District, in deciding to engage Consultant pursuant to this Agreement, is relying upon the truth and validity of the following certifications, representation and warranties and their effectiveness throughout the term of this Agreement and the course of Consultant’s engagement hereunder.

(a) Consultant is qualified in all respects to provide to the District all of the services contemplated by this Agreement and, to the extent required by any applicable law, Consultant has all such licenses and/or governmental approvals as would be required to carry out and perform for the benefit of the District, such services as are called for hereunder.

(b) Consultant, in providing the services and in otherwise carrying out its obligations to the District under this Agreement, shall, at all times, comply with all applicable federal, state, and local laws, rules, regulations, and ordinances, including workers’ compensation and equal protection and non-discrimination laws.

(c) Consultant will perform its services hereunder in a professional manner, using the degree of care and skill ordinarily exercised by, and consistent with, the current professional practices and standards of a professional practicing in California. The Consultant will furnish, at its expense, those services that are set forth in this Agreement and represents that these services as set forth herein are within the technical and professional areas of expertise of the Consultant or any sub-consultant the Consultant has engaged or will engage to perform the service(s).

**ARTICLE 2.  
TERM AND TERMINATION**

**Section 2.1 Term.**

(a) This Agreement shall become effective on the Effective Date and shall continue through JUNE 30, 2024 (the “Consulting Term”), unless the Agreement is earlier terminated by either Party in accordance with Section 2.2, below.



## Section 2.2 Termination.

(a) This Agreement may be terminated by either Party upon fourteen (14) days written notice to the other Party in the event of a substantial failure of performance by such other Party, including insolvency of Consultant or if the District should decide to abandon or indefinitely postpone the Project.

(b) In the event of a termination based upon abandonment or postponement by District, the District shall pay the Consultant for all services performed and all expenses incurred under this Agreement supported by documentary evidence, including payroll records, and expense reports up until the date of the abandonment or postponement, plus any sums due the Consultant for Board-approved extra services. In ascertaining the services actually rendered hereunder up to the date of termination of this Agreement, consideration shall be given to both completed work and work in process of completion and to complete and incomplete drawings and other documents, whether delivered to the District or in the possession of the Consultant. In the event termination is for a substantial failure of performance, all damages and costs associated with the termination, including increased consultant and replacement consultant costs, shall be deducted from payments to the Consultant.

(c) In the event a termination for cause is determined to have been made wrongfully, or without cause, then the termination shall be treated as a termination for convenience in accordance with Section 2.2 (b) below, and Consultant shall have no greater rights than it would have had if a termination for convenience had been effected in the first instance. No other loss, cost, damage, expense or liability may be claimed, requested or recovered by Consultant.

(d) This Agreement may be terminated without cause by District upon thirty (30) days written notice to the Consultant. In the event of a termination without cause, the District shall pay to the Consultant for all services performed and all expenses incurred under this Agreement supported by documentary evidence, including payroll records, and expense reports up until the date of notice of termination, plus any sums due the Consultant for Board-approved extra services. In ascertaining the services actually rendered hereunder up to the date of termination of this Agreement, consideration shall be given to both completed work and work in process of completion and to other documents, whether delivered to the District or in the possession of the Consultant.

(e) In the event of a dispute between the Parties as to performance of the work or the interpretation of this Agreement, or payment or nonpayment for work performed or not performed, the Parties shall attempt to resolve the dispute. Pending resolution of this dispute, Consultant agrees to continue the work diligently to completion. If the dispute is not resolved, Consultant agrees it will neither rescind the Agreement nor stop the progress of the work, but Consultant's sole remedy shall be to submit such controversy to determination by a court having competent jurisdiction of the dispute, after the Project has been completed, and not before. The Parties may agree in writing to submit any dispute between the Parties to arbitration. The District agrees to pay the Consultant the undisputed amounts due under this Agreement.

(f) The Parties understand and agree that this Termination Article shall govern all termination rights and procedures between the Parties. Any termination provision that is attached to this Agreement as an Exhibit shall be void and unenforceable between the Parties.

### **ARTICLE 3. COMPENSATION**

#### **Section 3.1 Terms of Payment.**

In consideration for all Services to be performed by Consultant, the District agrees to pay Consultant **ONE HUNDRED SEVENTY Dollars (\$170.00)** per **HOURLY** for all hours worked by Consultant **NOT TO EXCEED SIXTY EIGHT THOUSAND SIX HUNDRED AND EIGHTY Dollars (\$68,680)**. Consultant shall keep a log of the days worked by Consultant which designates the project on which Consultant worked each day. Consultant shall submit to the District a statement of services rendered in each month within **TEN (10)** days after the end of each month. The District agrees to pay the amount due to Consultant for the Services within **THIRTY (30)** days.

#### **Section 3.2 No Payroll or Employment Taxes.**

No payroll or employment taxes of any kind shall be withheld or paid with respect to payments to Consultant. The payroll or employment taxes that are the subject of this Section include, but are not limited to, FICA, FUTA, federal personal income tax, state personal income tax, state disability insurance tax, and state unemployment insurance tax.

#### **Section 3.3 Expenses.**

Consultant shall be reimbursed for the reasonable and actual out-of-pocket expenses incurred by Consultant in the performance of Consultant's duties and responsibilities under this Agreement, as provided for in Appendix A, provided that Consultant shall first furnish proper vouchers and expense accounts setting forth the information required by the Internal Revenue Service for deductible business expenses.

#### **Section 3.4 Accounting Records of the Consultant.**

Records of the Consultant's direct personnel and authorized reimbursable expenses and records of accounts between the District and Consultant shall be kept on a generally recognized accounting basis, and shall be available for inspection by the District at mutually convenient times.

### **ARTICLE 4. OTHER OBLIGATIONS OF CONSULTANT**

#### **Section 4.1 Materials and Equipment.**

Consultant shall supply all materials and equipment required to perform the Services under this Agreement, except as may be otherwise specified in Appendix A.

#### **Section 4.2 Licenses, Permits, Fees and Assessments.**

Consultant shall obtain at Consultant's sole cost and expense such licenses, permits and approvals as may be required by law for the performance of the Services required by this Agreement. Consultant shall have the sole obligation to pay for any fees, assessments, and taxes, plus applicable penalties and interest, which may be imposed by law and arise from or are necessary for Consultant's performance of the Services required by this Agreement.

### **Section 4.3 Fingerprinting.**

For any work performed by Consultant at District facilities, Consultant's employees and any subcontractors are required to submit fingerprints to the Department of Justice pursuant to Education Code section 45125.1. The Department of Justice will ascertain whether the employee or subcontractor has a pending criminal proceeding for a violent or serious felony, or has been convicted of a violent or serious felony as those terms are defined in Penal Code sections 667.5(c) and 1192.7(c), respectively. Consultant shall not permit an employee or subcontractor to come into contact with students until the Department of Justice has ascertained that the employee has not been convicted of a felony as defined in Education Code section 45125.1. Consultant shall provide District with a list of names of employees or subcontractors who may come into contact with students and must certify in writing to the District that none of its employees or subcontractors who may come into contact with students have been convicted of a felony as defined in Education Code section 45125.1. Prior to the commencement of Services, Consultant shall register with the California Department of Justice for subsequent offender notification of its employees and any subcontractors who provide Services to District's students. It is Consultant's responsibility prior to commencing Services and on an ongoing basis through the term of this Agreement, to provide District with updated information and changes in status on employees and subcontractors in full and complete compliance with Education Code Section 45125.1. District may request the removal of an employee or subcontractor from a District site at any time.

**Section 4.4 Confidentiality.** Consultant acknowledges that, during the term of this Agreement, Consultant may have access to privileged and confidential materials and information in the custody of clients of the District, including, but not limited to, SAFETY AND SECURITY PROCEDURES AND DATA. Consultant covenants and agrees to keep such information confidential and not to disclose such information directly or indirectly during, or subsequent to, the term of this Agreement. Consultant further acknowledges that, during the term of this Agreement, Consultant may obtain and have access to certain proprietary or confidential information, knowledge, technology, data, methods, files, records, and client lists relating to the District's business (collectively, the "Confidential Information"), which the District and Consultant agree are proprietary or confidential in nature.

Consultant acknowledges that:

- (a) The Confidential Information will be developed and acquired by the District at great expense, is of great significance and value to the District, and constitutes trade secrets;
- (b) The Confidential Information will be made known to the Consultant in full reliance on this Agreement;

(c) The Confidential Information is material and critically important to the effective and successful conduct of the District's business operations and activities; and

(d) Any use of the Confidential Information by Consultant other than for the District's benefit in connection with the business relationship between Consultant and the District established by this Agreement will constitute a wrongful usurpation of the Confidential Information by Consultant. The Consultant hereby agrees to forever hold the Confidential Information in strict confidence and secret; provided, however, that Consultant may disclose any or all of the Confidential Information to any corporation, partnership, trust, firm or other business entity not affiliated with the District if prior written consent of the District is obtained by Consultant.

#### **Section 4.5 Insurance.**

Consultant shall purchase and maintain policies of insurance with an insurer or insurers, qualified to do business in the State of California and acceptable to District which will protect Consultant and District from claims which may arise out of or result from Consultant's actions or inactions relating to the Agreement, whether such actions or inactions be by themselves or by anyone directly or indirectly employed by any of them, or by anyone for whose acts any of them may be liable. The aforementioned insurance shall include coverage for:

(a) Workers' Compensation and Employers Liability Insurance in accordance with the laws of the State of California.

(b) Comprehensive general and auto liability insurance with limits of not less than \$1,000,000 combined single limit, bodily injury and property damage liability per occurrence, including:

- (i) owned, non-owned and hired vehicles;
- (ii) blanket contractual;
- (iii) broad form property damage;
- (iv) products/completed operations; and
- (v) personal injury.

(c) Professional liability insurance, including contractual liability, with limits of One Million Dollars (\$1,000,000), per claim. Such insurance shall be maintained during the term of this Agreement and renewed for a period of at least five (5) years thereafter at rates consistent with the time of execution of this Agreement adjusted for inflation. In the event that Consultant subcontracts any portion of Services, Consultant shall require any such subcontractor to purchase and maintain insurance coverage as provided in this subparagraph

Each policy of insurance required in Section 4.6 (b) above shall name District and its officers, agents and employees as additional insureds; shall state that, with respect to the operations of Consultant hereunder, such policy is primary and any insurance carried by District is excess and

non-contributory with such primary insurance; shall state that not less than thirty (30) days' written notice shall be given to District prior to cancellation; and shall waive all rights of subrogation. Consultant shall notify District in the event of material change in, or failure to renew, each policy. Prior to commencing work, Consultant shall deliver to District certificates of insurance as evidence of compliance with the requirements herein. In the event Consultant fails to secure or maintain any policy of insurance required hereby, District may, at its sole discretion, secure such policy of insurance in the name of and for the account of Consultant, and in such event Consultant shall reimburse District upon demand for the cost thereof.

#### **Section 4.6 Indemnification.**

Consultant shall be responsible for, and District, its board members, officers, agents, employees, students and invitees ("District Parties") shall not be answerable or accountable in any manner for any loss or expense by reason of any damage or injury to person or property, or both, arising out of the acts, omissions, and/or negligence of Consultant, its agents, officers, employees, contractors, volunteers, guests or invitees ("Consultant Parties"), or resulting from Consultant Parties' activities at the District's properties or from any cause whatsoever arising out of or in connection with this Agreement, the provision of the Services or any other use or operations at the District properties. Consultant shall indemnify and defend District Parties against and will hold and save them and each of them harmless from any and all actions, claims, liens, damages to persons or property, penalties, obligations or liabilities, including attorneys' fees, that may be asserted or claimed by any person, firm, association, entity, corporation, political subdivision, or other organization arising out of or in connection with Consultant Parties' activities at the District's properties or from any cause whatsoever arising out of or in connection with this Agreement, the provision of the Services or any other use or operations at the District properties, whether or not there is concurrent passive negligence on the part of District Parties, but excluding such actions, claims, damages to persons or property, penalties, obligations or liabilities arising from the sole active negligence or willful misconduct of District Parties. Consultant further agrees to indemnify, defend and hold harmless District Parties and each of them from any claim or cause of action arising out of or related to any personal property of Consultant Parties stored at the District's properties. In connection therewith:

(i) Actions Filed. Consultant shall defend any action or actions filed in connection with any of said claims, liens, damages, penalties, obligations or liabilities, and will pay all costs and expenses, including attorneys' fees incurred in connection therewith.

(ii) Judgments Rendered. Consultant shall promptly pay any judgment rendered against Consultant Parties or District Parties covering such claims, liens, damages, penalties, obligations and liabilities arising out of or in connection with this Agreement, the provision of the Services or any other use or operations at the District properties referred to herein and agrees to save and hold District Parties harmless therefrom.

(iii) Costs and Expenses; Attorneys' Fees. In the event any District Parties are made a party to any action or proceeding filed or prosecuted against Consultant Parties for such damages or other claims arising out of this Agreement, the provision of the Services or any other use or operations at the District properties referred to herein, Consultant agrees to pay District Parties any and all costs and expenses incurred by them in such action or proceeding

together with reasonable attorneys' and expert witness fees.

The provisions of this Section shall survive the termination or expiration of this Agreement.

#### **Section 4.7 Health Screening**

Consultant certifies that all personnel providing Services pursuant to this Agreement are adequately screened so as to prevent the assignment of personnel who may pose a threat to the safety and welfare of District students or staff, including, but not limited to tuberculosis testing and screening.

#### **Section 4.8 Return of District Property.**

On the termination of this Agreement or whenever requested by the District, Consultant shall immediately deliver to the District all property in Consultant's possession or under Consultant's control belonging to the District in good condition, ordinary wear and tear and damage by any cause beyond the reasonable control of Consultant excepted.

### **ARTICLE 5. CONSULTANT'S WORK PRODUCT**

#### **Section 5.1 Ownership of Consultant's Work Product.**

(a) Consultant agrees that any and all intellectual properties, including, but not limited to, all ideas, concepts, themes, computer programs or parts thereof, documentation or other literature, or illustrations, or any components thereof, conceived, developed, written, or contributed by Consultant, either individually or in collaboration with others, pursuant to this Agreement, shall belong to and be the sole property of District.

(b) Consultant agrees that all rights in all works prepared or performed by Consultant pursuant to this Agreement, including patent rights and copyrights applicable to any of the intellectual properties described in Subsection (a) above, shall belong exclusively to District and shall constitute "works made for hire."

(c) The provisions of this Section shall not apply to any of Consultant's rights in any invention for which no equipment, supplies, facilities, or trade secret information of District was used, which was developed entirely on Consultant's own time, and which:

(i) Does not relate, at the time of conception or reduction to practice of the invention, to District's business or to District's actual or demonstrably anticipated research or development; or

(ii) Does not result from any work performed by Consultant for District.

#### **Section 5.2 Use of Copyrighted Materials.**

Consultant warrants that any materials provided by Consultant for use by District pursuant to this Agreement shall not contain any material that is protected under the Copyright Act or any

other similar law, except to the extent of “fair use,” as that concept is defined in the Copyright Act, and except to the extent that Consultant has obtained permission to use such work from the copyright holder. Consultant shall be solely responsible for ensuring that any materials provided by Consultant for use by District pursuant to this Agreement satisfy this requirement. Consultant agrees to hold District harmless from all liability or loss, including debt or exercise for attorneys’ fees to which District is exposed on account of Consultant’s failure to perform this duty.

## **ARTICLE 6. GENERAL PROVISIONS**

### **Section 6.1 Dispute Resolution.**

In the event of any disputes or disagreement between the District and Consultant with respect to the interpretation of any provision of this Agreement, or to the performance of the Parties under this Agreement, each Party shall appoint a designated representative to meet in good faith, to resolve the dispute or to negotiate an adjustment to any provision of this Agreement. Such negotiations shall be conducted in a timely manner to avoid undue delay in resolving the dispute. No formal proceeding for judicial resolution of any dispute or disagreement shall be commenced until a Party concludes in good faith and provides written notice to the other Party that an amicable resolution of the matter at issue through continued negotiation does not appear likely.

### **Section 6.2 Default.**

A Party will be considered in default of its obligations under this Agreement if such Party should fail to observe, to comply with, or to perform any term, condition, or covenant contained in this Agreement and such failure continues for ten (10) days after the non-defaulting Party gives the defaulting Party written notice thereof. In the event of default, the non-defaulting Party, upon written notice to the defaulting Party, may terminate this Agreement as of the date specified in the notice, and may seek such other and further relief as may be provided by law.

### **Section 6.3 Amendments.**

This Agreement may not be altered or modified, except by a writing signed by the Parties.

### **Section 6.4 Status of Consultant.**

Consultant enters into this Agreement, and will remain throughout the term of the Agreement, an independent contractor. Neither Consultant nor its employees, agents or independent contractor shall become an employee, joint venturer, partner, agent or principal of the District while this Agreement is in effect. Consultant’s employees, agents and independent Consultants shall not be entitled to the rights or benefits afforded to the District’s employees, including disability or unemployment insurance, workers’ compensation, medical insurance, sick leave or any other employment benefit.

### **Section 6.5 Governing Law.**

This Agreement shall be governed by and construed according to the laws of the State of California that would apply if all Parties were residents of California and the Agreement was made

and performed in California. Venue shall be in San Diego, California.

**Section 6.6 Notices.**

All notices and demands between the Parties hereto shall be in writing and shall be served either personally or by registered or certified mail. Such notices or demands shall be deemed given when personally delivered or seventy-two (72) hours after the deposit thereof in the United States mail, postage prepaid, addressed to the Party to whom such notice or demand is to be given or made. Such notices and demands may also be sent by telex, telegraph, telecopier or other similar electronic transmission device providing for a permanent record of the notice or demand, and, if so served, such notice or demand shall be deemed given and made at the time the device confirms to the sender delivery thereof to the addressee.

All notices and demands shall be given as follows:

**To the District:**

Attn: **DR. KRISTIN BARANSKI**  
**9625 CUYAMACA ST**  
**SANTEE, CA 92071**

**To the Consultant:**

Attn: **SHERRY STONE**  
**18770 LAMAR COURT**  
**RIVERSIDE, CA 92508**

Each Party may designate in writing such other place or places that notices and demands may be given.

**Section 6.7 Assignment.**

This Agreement shall not be assigned by Consultant without the prior written consent of the District.

**Section 6.8 Order of Precedence.**

In the event of any conflict or inconsistency in the interpretation of this Agreement (including Attachments), such conflict or inconsistency shall be resolved by giving precedence to the body of this Agreement, then to the Attachments.

**Section 6.9 Agreement Interpretation.**

This Agreement is the result of arm's length negotiations between the Parties, and shall be construed as drafted by all Parties such that any ambiguities shall not be construed against either Party.

**Section 6.10 Counterparts.**

This Agreement may be executed in one or more counterparts, each of which shall be



deemed an original, and will become effective and binding upon the Parties as of the Effective Date at such time as all signatories hereto have signed a counterpart of this Agreement.

#### **Section 6.11 Entire Agreement.**

This Agreement contains the entire agreement between the Parties with respect to the subject matter of this Agreement and it supersedes all other prior and contemporary agreements, understanding, and commitments between the Parties with respect to the subject matter of the Agreement.

#### **Section 6.12 Severability.**

If any provision in this Agreement is held by a court of competent jurisdiction to be invalid, void, or unenforceable, the remaining provisions will nevertheless continue in full force without being impaired or invalidated in any way.

#### **Section 6.13 Effect of Recitals.**

The Recitals and Exhibits herein are deemed true and correct, are hereby incorporated into this Agreement as though fully set forth herein, and the Parties acknowledge and agree that they are bound by the same.

#### **Section 6.14 Nondiscrimination.**

In providing Services under this Agreement, Consultant shall comply with all applicable non-discrimination laws and shall not discriminate against any person on account of race, color, religion, age, sex, marital status, mental or physical disability, gender, gender identity, gender expression, sexual orientation, genetic information, ethnicity, ethnic group identification, national origin or nationality, ancestry, or a perception that a person has any of these characteristics or that the person is associated with a person who has, or is perceived to have, any of these characteristics.

#### **Section 6.15 No School District Affiliation/Endorsement.**

Consultant shall not imply, indicate or otherwise suggest that Consultant's services are connected or affiliated with, or are endorsed, favored or supported by, or are opposed by the District, without the District's advance written consent.

#### **Section 6.16 Force Majeure.**

Notwithstanding any other terms and conditions hereof, in the event that a Party is materially unable to perform any of its obligations hereunder because of severe weather, natural disasters, riots, wars, acts of terrorism, governmental action or other events of force majeure beyond the Party's control, then such Party shall, upon written notice to the other Party hereof, be relieved from its performance of such obligations to the extent, and for the duration, that such performance is prevented by such events; provided that such Party shall at all times use its best efforts to resume such performance.

#### **Section 6.17 Third Parties**

Nothing contained in this Agreement shall create a contractual relationship with or a cause of action in favor of any third party against either the District or Consultant.

**Section 6.18 Time is of the Essence**

Time is of the essence with respect to all provisions of this Agreement.

**Section 6.19 Attorneys' Fees**

In the event of any action or proceeding (including, without implied limitation, any bankruptcy proceeding) to enforce or construe any of the provisions of this Agreement, the prevailing Party in any such action or proceeding shall be entitled to attorneys' fees and costs.

**Section 6.20 Waiver**

No waiver of any default shall constitute a waiver of any other default or breach, whether of the same or other covenant or condition. No waiver, benefit, privilege, or service voluntarily given or performed by a Party shall give the other Party any contractual rights by custom, estoppel, or otherwise.

**Section 6.21 District's Right to Employ Other Consultants**

District reserves the right to employ other consultants in connection with the Services.

**Section 6.22 Authority**

Each Party warrants that the persons who have signed this Agreement have the legal power, right and authority to make this Agreement and bind each respective Party

**Section 6.23 Board Approval.**

This Agreement is not valid or an enforceable obligation against the District until approved or ratified by motion of the District's Board of Trustees duly passed and adopted.

**IN WITNESS WHEREOF**, the Parties hereto have entered into this Agreement as of the Effective Date of this Agreement.

**DISTRICT:**

***SANTEE SCHOOL DISTRICT***

By: \_\_\_\_\_

Name and Title: **DR. KRISTIN BARANSKI**

**SUPERINTENDENT**

**CONSULTANT:**

**STONE CAMPUS SAFETY**

By:  \_\_\_\_\_

Name and Title: **SHERRY STONE**

**CEO**

**APPENDIX A**  
**SCOPE OF SERVICES**  
(attached)



# STONE CAMPUS SAFETY SHERRY COLGAN STONE, Ed.D.

18770 Lamar Court ♦ Riverside, CA 92508  
Cell: 909-915-8719 ♦ sherry@colganstone.com

October 23, 2022

## SCOPE OF WORK

To provide Emergency Planning and Training Services  
For  
Santee School District

**Proposed Dates of Service**  
November 1, 2022 – June 30, 2024

**Consultant**  
Stone Campus Safety, Sherry Colgan Stone, CEO

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## DELIVERABLES

The consultant will deliver the following starting November 1, 2022, or a date determined mutually by Santee School District (herein: District) and Stone Campus Safety (herein: Consultant), under the guidance and direction of the designated Point of Contact:

### **Assessment and revision of Emergency Operations Plan (EOP) and other necessary School Emergency Processes and Policies**

The Consultant will assess and make recommendations on the current state of the school emergency and safety planning and provide options for consideration for improvement. The assessment and revision components may include the following:

- Assess the District’s policies and procedures regarding emergencies, disasters, safety and security for:
  - Compliance to National Incident Management System (NIMS), Standardized Emergency Management System (SEMS) and Incident Command System (ICS).
  - Compliance to other national and state mandates.
  - Consistency with the Emergency Operations Plan components and the Comprehensive School Safety Plans.
- Assess the District Emergency Operations Plan for
  - Compliance to National Incident Management System (NIMS), Standardized Emergency Management System (SEMS) and Incident Command System (ICS).
  - Inclusion of best practices based on the “Guide for Developing High Quality School Emergency Operations Plans” (US DOE)
  - Organization, progression, consistency, adaptability, compatibility, and inclusivity
  - Review of the School Sites’ Comprehensive School Safety Plan to ensure consistency in the EOP.

- Revise any current EOP as necessary to meet compliance. In absence of a current Emergency Operations Plan, the Consultant will provide a framework for a plan consistent with compliance/mandates and the needs of the districts as determined through assessments.
- Assess readiness of schools to respond to an emergency by examining:
  - Emergency drills and exercises
  - Training
  - Supplies and Equipment

*Estimated Time: 80-150 Hours*

## **Provide Coordination and Consultation Services for Facility Security and Safety Assessments**

The Consultant will coordinate with the Region’s Department of Homeland Security, Protective Security Advisors (PSAs) to conduct Security Assessment At First Entry (SAFE) at each school site and the district office. The Consultant will schedule assessment times with both the sites and PSAs and be present for the assessments as necessary. As the SAFE Tool focuses on mostly security strengths and vulnerabilities, the Consultant will also conduct a hazard and vulnerability assessment for components not covered in the SAFE tool (such as natural disasters and other technological and manmade incidents). The Consultant will work with the District on any options for consideration presented in the assessment outcomes to enhance campus safety and security. The Department of Homeland Security, Cybersecurity and Infrastructure Security Agency flyer on SAFE is attached to this proposal.

Coordination and Consultation of this project may include:

- Coordinate date, times and other logistics for site assessments with the site POC and the PSA.
- Attend the site assessment as necessary or requested.
- Conduct a hazard and vulnerability assessment for higher probability disasters/incident not covered under the SAFE for each school site.
- Work with the district to review and understand the options for consideration provided in the assessments to focus future safety and security measures on prioritized items while being cognizant of cost risk analysis.
- \*\*\*The District will be the direct recipient of the SAFE reports from the PSA. In order to assist the District in prioritizing and safety/security strategy implementation, the District will need to share the Safe Tool Assessment reports with the Consultant. The PSA is not allowed to share the reports with the Consultant directly.

*Estimated Time: 120 - 200 Hours*

## **Provide Professional Development**

The Consultant will develop and facilitate training that will assist the District personnel in implementing the emergency response actions and processes outlined in the Comprehensive School Safety Plans and Emergency Operations Plan. As determined by the needs of the District, trainings can include training outline, PowerPoint presentations, pre-and post- assessments, evaluations and sign-in sheets for accountability.

Trainings can include:

### **Executive Leadership EOC & ICS Overview Training**

*Designed for cabinet members*

*Recommended Time Per Training: 3-4 Hour Training at District Office or other district location.*

#### *Training Description:*

This training will include basics of leadership in emergencies:

- Importance of Emergency Operations Plans, Emergency Operations Centers and district level emergency exercises to manage an incident.
- Overview of the Basic Components of NIMS, SEMS & ICS
- Staffing and roles in ICS/EOC, including overview of Policy Group
- Overview and roles of an EOC
- Differences between Incident Command Post and EOC

### **Section Specific Emergency Operations Center Training for EOC Team Members**

*Designed for individuals who will serve in the Emergency Operations Center during an activation.*

*Recommended Time Per Training 3 hours (2 trainings)*

#### *Training Description*

In order to cross-train individuals to serve in more than one section at the Emergency Operations Center two different trainings will be provided. One training will focus on the Operations and Logistics sections of the EOC and the other will focus on the Finance/Admin and Planning/Intel sections. This provides individuals with the ability to be utilized in two different sections if necessary. This training will include basics of serving in sections of the Emergency Operations Center:

- *Overview of the Basic Components of NIMS, SEMS & ICS.*
- *Staffing and roles in the EOC*
- *Differences between the Incident Command Post and the EOC*
- *Section specific duties.*

*Estimated Time: 18-24 Hours*

## Develop and Conduct Exercises for Administration and Other Employees

The consultant proposes to develop and conduct table-top, functional and/or full-scale exercises as requested by the District. Specifically, one training and full-scale exercise for the EOC logistics section and one functional exercise of EOC operations. These specific exercises will be conducted to assist administration in identifying gaps in planning and response capabilities.

### **Emergency Operations Center Functional Exercise**

*Designed for identified members of the EOC team.*

*4 Hour Exercise at the District's EOC*

Participants will serve in their assigned sections of the EOC and be led in “independent play” of an emergency scenario. Exercise Facilitators will serve as mentors throughout the exercise for those with questions about their roles and responsibilities.

Primary Objective of Exercise: Establish and maintain a unified and coordinated operational structure and process that appropriately integrates all critical stakeholders and supports the execution of core capabilities. The Consultant

Players will:

- Participate in an Emergency Operations Center (EOC) functional exercise based on a specific incident designed to keep players engaged.
- Demonstrate basic understanding of the ICS positions within the EOC and a more detailed understanding of their specific position in the EOC.
- Demonstrate an understanding of function, duties and tasks of both the Emergency Operations Centers and Incident Command Post.
- Participate in an evaluation/hot wash
- Identify the need for additional support services within the EOC.

### **(OPTIONAL) Logistics Training and Full-Scale Exercise**

*Designed for identified members of the Logistics Section of the EOC*

*2.5-3 Hour Exercise*

*This training will require the assistance of District personnel who can train participants on the operation of any district generators and any other district specific technology equipment used in the EOC. Recommended: Videographer to record the training pieces to place on Microsoft Office STREAM, Google or other centralized location for Logistics team members to view for future reference.*

Primary Objective of Training: Provide standardized guidance for the EOC set-up and operations of the Logistics Team during an EOC activation.

At the conclusion of the training participants will be able to:

- Identify the critical steps to set-up and tear down the District Emergency Operations Centers.
- Set-up and operate the mobile generators used by the District
- Demonstrate the ability to set-up the EOC in under 45 minutes.
- Identify the location of the EOC equipment at the District Office

*This Exercise will require the assistance of District personnel who can observe the participants operating the district generators and any other district specific technology equipment used in the EOC.*

Primary Objective of the Exercise: Enable a coordinated response of Logistics Section members to set-up and tear down of the EOC.

Players will:

- Participate in Logistics Section Training then participate in full-scale exercise which will require players to set-up and tear down the EOC



- Locate and retrieve the EOC equipment from the proper location at the district office.
- Set-up EOC in under 45-minutes, including setting up the generator.
- Tear down the EOC and store required equipment in proper location.

*Estimated Time: 20-30 Hours*

Discussion and/or Action Item F.2.1. Approval of Monthly Financial Report  
 Prepared by Karl Christensen  
 November 1, 2022

**BACKGROUND:**

Administration has prepared the accompanying Monthly Financial Report covering the period September 1, 2022 through September 30, 2022 prepared on a cash and modified accrual basis and include the District's revenue, expenditure, and cash activities.

**RECOMMENDATION:**

It is recommended that the Board of Education approve the Monthly Financial Report, as presented.

This recommendation supports the following District goal:

SUPPORTED	STRATEGIC OBJECTIVE	DESCRIPTION
✓	Fiscal Accountability	Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility

**FISCAL IMPACT:**

The Monthly Financial Report shows a beginning cash balance of \$22,975,492; cash receipts of \$10,187,840; and disbursements of \$7,035,923 are reflected for the period of September 1, through September 30, 2022 resulting in an ending cash balance of \$26,127,409 as of September 30, 2022.

**STUDENT ACHIEVEMENT IMPACT:**

This is a fiscal item. All fiscal resources impact student achievement.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

Agenda Item F.2.1.

# Monthly Financial Report - September

1

## CASH REPORT FOR SEPTEMBER

	Actual	Projected*	Difference
Beginning Cash Balance as of September 1, 2022	\$22,975,492	\$22,975,492	\$ -
<b>INCOME</b>			
A. Local Control Funding Formula			
State Aid	2,928,813	3,009,326	\$ (80,513)
Property Taxes	185,993	60,064	\$ 125,929
B. Federal Income			
Federal Funding	1,582,237	524,326	\$ 1,057,911
C. State Income			
Lottery	-	-	\$ -
Other State Funding	639,178	394,204	\$ 244,974
EPA Funding	4,316,728	3,260,698	\$ 1,056,030
D. Local Income			
Other Local Income	41,388	228,231	\$ (186,843)
Spec Ed	493,503	447,949	\$ 45,554
E. Due to/Due from other funds	-	-	\$ -
F. Debt Proceeds	-	-	\$ -
<b>TOTAL INCOME</b>	<b>\$ 10,187,840</b>	<b>\$ 7,924,798</b>	<b>\$ 2,263,042</b>
Beginning Balance Plus Income	<b>\$ 33,163,332</b>	<b>\$ 30,900,290</b>	<b>\$ 2,263,042</b>
<b>DISBURSEMENTS</b>			
G. Commercial Warrants	1,216,146	1,160,052	\$ 56,094
H. Salary and Benefits	5,684,650	5,901,490	\$ (216,840)
I. Other Outgo	135,127	128,635	\$ 6,492
J. Interfund Borrowing Out	-	-	\$ -
K. Debt Service	-	327,120	\$ (327,120)
<b>TOTAL DISBURSEMENTS</b>	<b>\$ 7,035,923</b>	<b>\$ 7,517,297</b>	<b>\$ (481,374)</b>
Ending Cash Balance as of September 30, 2022	<b>\$ 26,127,409</b>	<b>\$ 23,382,993</b>	<b>\$ 2,744,416</b>

\* Based on Cash Flow Projection at Unaudited Actuals - September 2022

**Budget Revisions  
Through September 30, 2022  
2022-23 Revised Budget**

	<u>Unrestricted</u>	<u>Restricted</u>	<u>Total</u>
Beginning Fund Balance	23,384,154	3,332,953	26,717,107
Estimated Income	56,574,194	35,540,621	92,114,815
Estimated Expenditures	54,663,827	37,321,227	91,985,054
<b>Change in Fund Balance</b>	<b>1,910,367</b>	<b>(1,780,606)</b>	<b>129,761</b>
Projected Ending Fund Balance	25,294,521	1,552,347	26,846,868
Less: Restricted Program Carryovers	-	1,552,347	1,552,347
Less: Non-Spendable			
Prepaid Expenses	375,869	-	375,869
Revolving Cash Fund	20,000	-	20,000
Stores Inventory	244,934	-	244,934
Less: Assigned Vacation Carryover	466,538	-	466,538
Assigned Site Carryover Balances	-	-	-
Less: Economic Uncertainty Reserve	2,759,552	-	2,759,552
Less: Reserve for State Budget Uncertainty	-	-	-
Uncommitted/Unassigned/Unappropriated Fund Balance	21,427,627	-	21,427,627
Fund 17 Projected End of Year Balance	-	-	-
Projected Reserves	<u>24,187,178</u>	<u>-</u>	<u>24,187,178</u>
	<u>September</u>	<u>August</u>	
Projected Reserve % 2021-22 <sup>1</sup>	26.29%	26.46%	
Projected Reserve % 2022-23 <sup>1, 2</sup>	31.27%	31.27%	
Projected Reserve % 2023-24 <sup>1, 2</sup>	32.38%	32.38%	

<sup>1</sup>As a % of the Estimated Total Outgo

<sup>2</sup>Based on Multi-Year Projection at 2021-22 Unaudited Actuals September, 2022  
Next Update is to Occur December 2022 for 1st Interim

Discussion and/or Action Item F.2.2.  
Prepared by Karl Christensen  
November 1, 2022

Renewal of Terms for Members of the  
Independent Citizens Oversight Committee

**BACKGROUND:**

The Independent Citizens Oversight Committee (ICOC), selected to oversee expenditure of Measure S bond funds, first convened on October 30, 2019. The bylaws of the ICOC stipulate that members serve for two (2) years and can serve up to three (3) consecutive terms. The second terms of Terri Knight and Joseph Perricone ended October 15, 2022. Administration recommends renewing the terms of these members for another two years.

**RECOMMENDATION:**

It is recommended that the Board of Education renew the terms of ICOC members Terri Knight and Joseph Perricone for an additional two years to end October 15, 2024.

This recommendation supports the following District goal:

SUPPORTED	STRATEGIC OBJECTIVE	DESCRIPTION
✓	Fiscal Accountability	Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility

**FISCAL IMPACT:**

None

**STUDENT ACHIEVEMENT IMPACT:**

This is a fiscal item. All fiscal resources impact student achievement

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

Agenda Item F.2.2.

**Item G. BOARD POLICIES AND BYLAWS**

Agenda Item G.

Board Policies and Bylaws Item G.1.1.  
Prepared by Dr. Kristin Baranski  
November 1, 2022

Second Reading: Board Policies (BP) and/or  
Administrative Regulation (AR):  
• New BP 1313 – Civility

**BACKGROUND:**

The attached Board Policy conforms with California School Board Association’s (CSBA) language. It was presented for a first reading at the October 18, 2022 meeting.

**New BP 1313 - Civility**

Board policy addresses the importance of civility to the effective operation of the district, including its role in creating a positive school climate and enabling a focus on student well-being, learning, and achievement. Policy includes First Amendment free speech considerations, behavior that constitutes civil behavior, practices that promote civil behavior, and authorization to educate or provide information to students, staff, parents/guardians, and community members to assist in the recognition, development, and demonstration of civil behavior. Policy also includes material regarding behavior that is disruptive, hinders the orderly conduct of district operations or programs, or creates an unsafe learning or working environment, as well as the prohibition of, and consequences for, behavior which is discriminatory, harassing, or intimidating, including sexual harassment, bullying, and/or hate violence.

**RECOMMENDATIONS:**

New Board Policy (BP) 1313 – Civility is being presented for a second reading and adoption.

**FISCAL IMPACT:**

There is no fiscal impact to the district by revising this board policy.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

Agenda Item G.1.1.

**CIVILITY**

The Governing Board recognizes the impact that civility has on the effective operation of the district, including its role in creating a safe and positive school climate and enabling a focus on student well-being, learning, and achievement. The Board believes that each person should be treated with dignity and respect in their interactions within the school community.

The Board understands that the First Amendment provides strong protection for speech. However, the Board expects that all speech and expression will comport with norms of civil behavior on district grounds, in district facilities, during district activities or events, and in the use of district electronic/digital systems and platforms.

Civil behavior is polite, courteous, and reasonable behavior which is respectful to others and includes integrity, honesty, acceptance, timeliness, dependability, observance of laws and rules, and effective communication.

The Board and district staff shall model civil behavior as an example of behavior that is expected throughout the district. Practices that promote civil behavior include actively listening, giving full attention to the speaker, and refraining from interruptions; welcoming and encouraging participation, input, and feedback through stakeholder engagement; promptly responding to concerns; and embracing varying and diverse viewpoints. Such practices may be incorporated into governance standards adopted by the Board or Superintendent and/or professional standards or codes of conduct for employees as specified in district policies and regulations.

Students, staff, parents/guardians, and community members should be educated in the recognition, development, and demonstration of civil behavior. The Superintendent or designee may incorporate related concepts in the curriculum, provide staff development activities, and/or communicate this policy to the school community.

Students, staff, parents/guardians, and community members shall not communicate or behave in a manner that causes disruption; hinders the orderly conduct of district operations, the educational program, or any other district program or activity; or creates an unsafe learning or working environment. The Superintendent or designee may respond to disruptive, violent, or threatening behavior in accordance with law and as specified in BP/AR 3515.2 - Disruptions.

Behavior by students or staff that is discriminatory, harassing, or intimidating, including sexual harassment, bullying, and/or hate violence, or behavior that is in any other way unlawful, is prohibited and is subject to discipline in accordance with law and as specified in district policy and regulations.

*(Legal Reference on next page)*



CIVILITY

Legal Reference:

CA Constitution Article 1  
 Section 2 Freedom of speech and expression  
 Section 28(c) Right to Safe Schools  
Civ. Code 51.7  
 Freedom from violence or intimidation  
Education Code  
 200-264 Educational equity  
 32210 Willful disturbance of public school or meeting  
 32211 Threatened disruption or interference with classes  
 32212 Classroom interruptions  
 32280-32289.5 School safety plans  
 35181 Governing board authority to set policy on responsibilities of students  
 35291-35291.5 Rules  
 44050 Employee code of conduct; interaction with students  
 44807 Teachers' duty concerning conduct of students  
 44810 Willful interference with classroom conduct  
 44811 Disruption of classwork or extracurricular activities  
 48900-48926 Suspension and expulsion  
 48907 Exercise of free expression; time, place and manner rules and regulations  
 48950 Speech and other communication  
 49330-49335 Injurious objects  
Government Code  
 54954.3 Opportunity for public to address legislative body  
 54957.9 Disorderly conduct of general public during meeting; clearing of room  
Penal Code  
 243.5 Assault or battery on school property  
 415.5 Disturbance of peace of school  
 422.55 Definition of hate crime  
 422.6 Crimes, harassment  
 626-626.11 School crimes  
 627-627.10 Access to school premises  
 653.2 Electronic communication devices, threats to safety  
 653b Loitering about schools or public places  
Management Resources  
 California Department of Education Publication  
 California's Social and Emotional Learning: Guiding Principles, 2018  
 Social and Emotional Learning in California: A Guide to Resources, 2018  
 Commission on Teacher Credentialing Publication  
 California Professional Standards for Educational Leaders, February 2014  
Court Decision  
 Baca v. Moreno Valley Unified School District, (1996) 936 F. Supp. 719  
 Hazelwood School District v. Kuhlmeier, (1988) 108 S. Ct. 562  
 City of San Jose v. William Garbett, (2010) 190 Cal. App. 4th 526  
 Norse v. City of Santa Cruz, (9th Cir. 2010) 629 F3d 966  
CSBA Publication  
 Professional Governance Standards for School Boards  
 Superintendent Governance Standards  
 Nat'l Policy Board For Educational Administration  
 Professional Standards for Educational Leaders, October 2015  
Websites  
 CSBA District and County Office of Education Legal Services  
 National Policy Board for Educational Administration  
 National School Safety Center  
 Center for Safe and Responsible Internet Use  
 California Office of the Attorney General  
 National Council for the Social Studies  
 Commission on Teacher Credentialing  
 CSBA  
 California Department of Education  
 U.S. Department of Education  
 U.S. Equal Employment Opportunity Commission

Policy adopted:

SANTEE SCHOOL DISTRICT  
Santee, California

Board Policies and Bylaws Item G.1.2.  
Prepared by Dr. Stephanie Pierce  
November 1, 2022

First Reading: Board Policies (BP) and/or  
Administrative Regulation (AR):  
• Revised BP 6158 – Independent Study

**BACKGROUND:**

The attached Board Policy conforms with California School Board Association’s (CSBA) language.

**Revised BP 6158 – Independent Study**

Policy updated to reflect AB 181 which (1) encourages districts to consider offering more than one independent study model for short- and long-term placements when adopting policy, (2) changes the threshold for when tiered reengagement strategies are required to be implemented, (3) adds that tiered reengagement strategies procedures include local programs intended to address chronic absenteeism, (4) includes that the requirement to develop a plan to transition students whose families wish to return to in-person instruction, as specified, applies to students who participate in independent study for at least 15 school days, (5) creates an exemption from the live interaction and/or synchronous instruction, tiered reengagement strategies, and transition back to in-person instruction requirements for any student who is enrolled in classroom-based instruction and is participating in independent study due to necessary medical treatment or inpatient treatment for mental health or substance abuse under the care of appropriately licensed professionals, (6) specifies that a signed written/learning agreement be obtained before the student begins independent study for students participating in independent study for 15 school days or more, and within ten school days of the first day of the student's enrollment for student participation of less than 15 school days, (for both traditional and course-based independent study), (7) adds that for students with disabilities the certificated employee designated as having responsibility for the special education programming of the student is required to sign the written/learning agreement, (for both traditional and course-based independent study), and (8) includes that a student with disabilities may participate in a course-based independent study program if the student's individualized education program specifically provides for such participation. Policy also updated to (1) move and expand material regarding the requirement for Governing Boards to hold a public hearing when setting policy, as specified, (2) emphasize that no student may be required to participate in independent study, (3) clarify that for course-based independent study procedures tiered reengagement strategies are not required to include notification to parents/guardians of lack of participation within one school day of the absence or lack of participation, and (4) delete material applicable only to the 2021-22 school year.

**RECOMMENDATIONS:**

Revised Board Policy (BP) 6158 – Independent Study is being presented for first reading. Action, if any, is at the discretion of the Board.

**FISCAL IMPACT:**

There is no fiscal impact to the district by revising this board policy.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

Agenda Item G.1.2.

**INDEPENDENT STUDY**

The Governing Board authorizes independent study as an optional alternative instructional strategy for students whose needs may be best met through study outside of the regular classroom setting. Independent study shall offer a means of individualizing the educational plan to serve students who desire a more challenging educational experience, whose health or other personal circumstances make classroom attendance difficult, who are unable to access course(s) due to scheduling problems, and/or who need to make up credits or fill gaps in their learning. As necessary to meet student needs, independent study may be offered for short- or long-term placements, on a fulltime or part-time basis, and/or in conjunction with part- or full-time classroom study. ~~Independent study may be offered on a full-time basis.~~

The Board shall hold a public hearing when considering the scope of its existing or prospective use of independent study as an instructional strategy, its purposes in authorizing independent study, and factors bearing specifically on the maximum realistic lengths of assignments and acceptable number of missed assignments for specific populations of students or adult education students. (Education Code 51747; 5 CCR 11701)

The Superintendent or designee may provide a variety of independent study opportunities, including, but not limited to, through a program or class within a comprehensive school, an alternative school or program of choice, a charter school, and an online course.

~~A Student participation in independent study shall be voluntary and no student shall be required to participate (Education Code 51747, 51749.5, 51749.6)~~

Independent study for each student shall be under the general supervision of a district employee who possesses a valid certification document pursuant to Education Code 44865 or an emergency credential pursuant to Education Code 44300. Students' independent study shall be coordinated, evaluated, and documented, as prescribed by law and reflected in the accompanying administrative regulation. (Education Code 51747.5)

The minimum period of time for any independent study option shall be three consecutive school days. (Education Code 46300 )

**General Independent Study Requirements**

The Superintendent or designee may offer and approve independent study for an individual student upon determining that the student is prepared to meet the district's requirements for participation and is likely to succeed as well as or better than the student would in the regular classroom setting. ~~For the 2021-22 school year, the district shall offer independent study, as specified in Education Code 51745, to meet the educational needs of students unless the district has obtained a waiver. (Education Code 51745)~~

~~For the 2022-23 school year and thereafter, the Superintendent or designee may continue to offer and approve independent study for an individual student upon determining that the student is~~

**INDEPENDENT STUDY**

~~prepared to meet the district's requirements for independent study and is likely to succeed in independent study as well as or better than the student would in the regular classroom setting.~~

The minimum instructional minutes shall be the same for all students at each school including students participating in independent study, except as otherwise permitted by law.

(Education Code (46100))

Because excessive leniency in the duration of independent study assignments may result in a student falling behind peers and increase the risk of dropping out of school, independent study assignments shall be completed no more than one week after assigned for all grade levels and types of program. ~~However,~~ When necessary based on the specific circumstances of the student's approved program, the Superintendent or designee may allow for a longer period of time between the date an assignment is made and when it is due. ~~up to the termination date of the agreement.~~ However, in no event shall the due date of an assignment be extended beyond the termination date specified in the student's written agreement.

An evaluation shall be conducted to determine whether it is in a student's best interest to remain in independent study whenever the student fails to make satisfactory educational progress and/or misses three assignments. Satisfactory educational progress shall be determined based on all of the following indicators: (Education Code 51747)

1. The student's achievement and engagement in the independent study program, as indicated by the student's performance on applicable student-level measures of student achievement and engagement specified in Education Code 52060
2. The completion of assignments, assessments, or other indicators that evidence that the student is working on assignments
3. Learning required concepts, as determined by the supervising teacher
4. Progress towards successful completion of the course of study or individual course, as determined by the supervising teacher

The Superintendent or designee shall ensure that students participating in independent study are provided with content aligned to grade level standards at a level of quality and intellectual challenge substantially equivalent to in-person instruction. (Education Code 51747)

The Superintendent or designee shall ensure that students participating in independent study for 15 school days or more receive the following throughout the school year: (Education Code 51747)

1. For students in grades transitional kindergarten, kindergarten, and grades 1 to 3, opportunities for daily synchronous instruction
2. For students in grades 4-8, opportunities for both daily live interaction and at least weekly synchronous instruction

**INDEPENDENT STUDY**

The Superintendent or designee shall ensure that procedures for tiered reengagement strategies are used for all students participating in an independent study program for 15 school days or more who are: (Education Code 51747)

1. Not generating attendance for more than ten percent of required minimum instructional time over four continuous weeks of the district's approved instructional calendar
2. Not participating in synchronous instructional offerings pursuant to Education Code 51747.5 for more than 50 percent of the scheduled times of synchronous instruction in a school month as applicable by grade span
3. In violation of their written agreement

~~The Superintendent or designee shall ensure that procedures for tiered reengagement strategies are used for all students who are not generating attendance for more than three school days or 60 percent of the instructional days in a school week, or who are in violation of their written agreement. This requirement only applies to students participating in an independent study program for 15 school days or more. The procedures shall include, but are not necessarily limited to, all of the following: (Education Code 51747)~~

Tiered reengagement strategies procedures used in district independent study programs shall include local programs intended to address chronic absenteeism, as applicable, including but not limited to the following: (Education Code 51747)

1. Verification of current contact information for each enrolled student
2. Notification to parents/guardians of lack of participation within one school day of the recording of a nonattendance day ~~absence~~ or lack of participation
3. A plan for outreach from the school to determine student needs, including connection with health and social services as necessary
4. A clear standard for requiring a student-parent-educator conference to review a student's written agreement and reconsider the independent study program's impact on the student's achievement and well-being

The Superintendent or designee shall, for students who participate in an independent study program for 15 school days or more, develop a plan to transition students whose families wish to return to in-person instruction from independent study expeditiously, and, in no case, later than five instructional days. (Education Code 51747)

~~The Superintendent or designee shall develop a plan to transition students whose families wish to return to in-person instruction from independent study expeditiously, and, in no case later, than~~

## INDEPENDENT STUDY

~~five instructional days. This requirement only applies to students participating in an independent study program for 15 school days or more. (Education Code 51747)~~

When any student enrolled in classroom-based instruction is participating in independent study due to necessary medical treatment or inpatient treatment for mental health or substance abuse under the care of appropriately licensed professionals, the student shall be exempt from the live interaction and/or synchronous instruction, tiered reengagement strategies, and transition back to in-person instruction requirements specified above. In such cases, evidence from appropriately licensed professionals, of the student's need to participate in independent study, shall be submitted to the Superintendent or designee. (Education Code 51747)

The Superintendent or designee shall ensure that a written master agreement exists for each participating student as prescribed by law. (Education Code 51747, 51749.5)

~~The district shall provide written notice to the parents/guardians of all enrolled students of the option to enroll their child in in-person instruction or independent study during the 2021-22 school year. This notice shall be posted on the district's web site, and shall include, at a minimum, information about the right to request a student-parent-educator conference before enrollment, student rights regarding procedures for enrolling, disenrolling, and reenrolling in independent study, and the instructional time, including synchronous and asynchronous learning, that a student will have access to as part of independent study. (Education Code 51747)~~

~~Upon the request of the parent/guardian of a student, before making a decision about enrolling or disenrolling in independent study and entering into a written agreement to do so, the district shall conduct a telephone, videoconference, or in-person student-parent-educator conference or other meeting during which the student, parent/guardian, or their advocate may ask questions about the educational options, including which curriculum offerings and nonacademic supports will be available to the student in independent study. (Education Code 51747)~~

Upon the request of the parent/guardian of a student, and before signing a written agreement as described below in the section "Master Agreement," the district shall conduct a telephone, videoconference, or in-person student-parent-educator conference or other meeting during which the student, parent/guardian, and, if requested by the parent/guardian an advocate, may ask questions about the educational options, including which curriculum offerings and nonacademic supports will be available to the student in independent study. (Education Code 51747)

## Master Agreement

~~For the 2021-22 school year only, the district shall obtain a signed written agreement for independent study no later than 30 days after the first day of instruction.~~

A written agreement shall be developed and implemented for each student participating in independent study for three or more consecutive school days. (Education Code 46300, 51747; 5 CCR 11703)

**INDEPENDENT STUDY**

For student participation for 15 school days or more, a signed written agreement shall be obtained before the student begins independent study. For student participation of less than 15 school days, a signed written agreement shall be obtained within ten school days of the first day of the student's enrollment. (Education Code 46300, 51747)

The agreement shall include general student data, including the student's name, address, grade level, birth date, school of enrollment, and program placement.

The independent study agreement for each participating student also shall include, but are not limited to, all of the following: (Education Code 51747; 5 CCR 11700, 11702)

1. The manner, time, frequency, and place ~~The frequency, time, place and manner~~ for submitting the student's assignments, reporting the student's academic progress, and communicating with a student's parent/guardian regarding the student's academic progress
2. The objectives and methods of study for the student's work and the methods used to evaluate that work
3. The specific resources that will be made available to the student, including materials and personnel, and access to Internet connectivity and devices adequate to participate in the educational program and complete assigned work
4. A statement of the Board's policy detailing the maximum length of time allowed between an assignment and its completion, the level of satisfactory educational progress, and the number of missed assignments which will trigger an evaluation of whether the student should be allowed to continue in independent study
5. The duration of the independent study agreement, including the beginning and ending dates for the student's participation in independent study under the agreement, with a maximum of one school year
6. A statement of the number of course credits or, for the elementary grades, other measures of academic accomplishment appropriate to the agreement, to be earned by the student upon completion
7. A statement detailing the academic and other supports that will be provided to address the needs of students who are not performing at grade level, or need support in other areas, such as English learners, students with disabilities with an individualized education program or a Section 504 plan in order to be consistent with their program or plan, students in foster care or experiencing homelessness, and students requiring mental health supports.

**INDEPENDENT STUDY**

8. A statement that independent study is an optional educational alternative in which no student may be required to participate
9. In the case of a suspended or expelled student who is referred or assigned to any school, class, or program pursuant to Education Code 48915 or 48917, a statement that instruction may be provided through independent study only if the student is offered the alternative of classroom instruction
10. Before the commencement of independent study projected to last for 15 school days or more, or within ten school days of the first day of enrollment for independent study for less than 15 school days, the agreement shall be signed and dated by the student, the student's parent/guardian or caregiver if the student is under 18 years of age, the certificated employee responsible for the general supervision of independent study, and for students with disabilities, the certificated employee designated as having responsibility for the special education programming of the student

~~Before the commencement of independent study, the agreement shall be signed and dated by the student, the student's parent/guardian or caregiver if the student is under age 18 years, the certificated employee responsible for the general supervision of independent study, and all persons who have direct responsibility for providing assistance to the student.~~

~~However, for the 2021-22 school year, the district shall obtain a signed written agreement for independent study from the student, or the student's parent/guardian if the student is less than 18 years of age, the certificated employee who has been designated as having responsibility for the general supervision of independent study, and all persons who have direct responsibility for providing assistance to the pupil, no later than 30 days after the first day of instruction.—~~

Written agreements may be signed using an electronic signature that complies with state and federal standards, as determined by the California Department of Education (CDE). (Education Code 51747)

The parent/guardian's signature on the agreement shall constitute permission for the student to receive instruction through independent study.

**Student-Parent-Educator Conferences**

A student-parent-educator conference shall be held as appropriate including, but not limited to, as a reengagement strategy and/or if requested by a parent/guardian prior to enrollment or disenrollment from independent study. (Education Code 51745.5, 51747, 51749.5)

**~~Records for Audit Purposes~~**



**INDEPENDENT STUDY**

The Superintendent or designee shall ensure that records are maintained for audit purposes.

These records shall include, but not be limited to: (Education Code 51748; 5 CCR 11703)

1. A copy of the Board policy, administrative regulation, and other procedures related to independent study
2. A listing of the students, by grade level, program, and school, who have participated in independent study, along with the units of the curriculum attempted and completed by students in grades K-8
3. A file of all agreements, with representative samples of each student's work products bearing the supervising teacher's notations indicating that the teacher has personally evaluated the work or personally reviewed the evaluations made by another certificated teacher
4. As appropriate to the program in which the students are participating, a daily or hourly attendance register that is separate from classroom attendance records, maintained on a current basis as time values of student work products judged by a certificated teacher, and reviewed by the supervising teacher if they are two different persons
5. Appropriate documentation of compliance with the teacher-student ratios required by Education Code 51745.6 and 51749.5 (Education Code 51745.6 and 51749.5)
6. Appropriate documentation of compliance with the requirements pursuant to Education Code 51747.5 to ensure the coordination, evaluation, and supervision of the independent study of each student by a district employee who possesses a valid certification document pursuant to Education Code 44865 or an emergency credential pursuant to Education Code 44300 (Education Code 51747.5)

The district shall document each student's participation in live interaction and synchronous instruction pursuant to Education Code 51747 on each school day, as applicable, in whole or in part, for which live interaction or synchronous instruction is provided as part of the independent study program. ~~independent study is provided.~~ A student who does not participate in scheduled live interaction or synchronous instruction independent study on a school day shall be documented as nonparticipatory for that school day. (Education Code 51747.5)

The Superintendent or designee also shall maintain a written or computer-based record such as a grade book or summary document of student engagement, for each class, of all grades, assignments, and assessments for each student for independent study assignments. (Education Code 51747.5)

**INDEPENDENT STUDY**

Signed written and supplemental agreements, assignment records, work samples, and attendance records may be maintained as an electronic file in accordance with Education Code 51747 and 51749.6, as applicable.

~~The signed, dated agreement, any supplemental agreement, assignment records, work samples, and attendance records may be maintained on file electronically. (Education Code 51747)~~

**Program Evaluation**

The Superintendent or designee shall annually report to the Board the number of district students participating in independent study, the average daily attendance generated for apportionment purposes, student performance as measured by standard indicators and in comparison to students in classroom-based instruction, and the number and proportion of independent study students who graduate or successfully complete independent study. Based on the program evaluation, the Board and Superintendent shall determine areas for program improvement as needed.

*Legal References:**EDUCATION CODE**51225.3 Graduation requirements; courses that satisfy college entrance criteria**64001 School plan for student achievement, consolidated application programs**State References**5 CCR 11700-11705 Independent study**17289 Exemption for facilities**41020 Requirement for annual audit**41422 Emergency conditions and apportionments**42238 Revenue limits**42238.05 Local control funding formula; average daily attendance**44865 Qualifications for independent study teachers**46100 Length of school day**46200-46208 Incentives for longer instructional day and year**46300-46307.1 Methods of computing average daily attendance**46390-46393 Emergency average daily attendance**46600 Interdistrict attendance computation**47612-47612.1 Charter School Operation**47612.5 Charter schools operations; general requirements**48204 Residency requirements for school attendance**48206.3 Home or hospital instruction; students with temporary disabilities**48220 Classes of children exempted**48340 Improvement of pupil attendance**48915 Expulsion; particular circumstances**48916.1 Educational program requirements for expelled students**48917 Suspension of expulsion order**49011 Student fees**51225.3 High school graduation requirements**51744-51749.6 Independent study**52060 Local Control and Accountability Plan**52523 Adult education as supplement to high school curriculum; criteria**56026 Individual with exceptional needs**58500-58512 Alternative schools and programs of choice**Fam. Code 6550-6552 Caregivers*

**Instruction**

BP 6158 (i)

**INDEPENDENT STUDY**

*Federal References*

*20 USC 6301 Highly qualified teachers*

*20 USC 6311 State plan*

Policy adopted: August 3, 2021  
Revised:

**SANTEE SCHOOL DISTRICT**  
Santee, California

**Item H. EMPLOYEE ASSOCIATION COMMUNICATION**

**Item I. BOARD COMMUNICATION**

**Item J. ORGANIZATIONAL BUSINESS**

**Item K. CLOSED SESSION**

**Item L. RECONVENE TO PUBLIC SESSION**

**Item M. ADJOURNMENT**

Agenda Items H, I, J, K, L and M.